

Department of Human Services

117 East Fifth Street

P.O. Box 100

Washburn, WI 54891-0100

Telephone (715) 373-6144 Fax (715-)373-6130

Email: baycodhs@bayfieldcounty.org



TO: Family and Behavioral Health Services Advisory Committee

FROM: Mary Anich, Family Services Manager & Tom Croteau, BHP Services Manager

DATE: October 3, 2023

RE: MEETING NOTICE

The Family and Behavioral Health Services Advisory Committee meeting will be on Wednesday, October 11th, 2023 at 4:30 p.m. This meeting will take place in conference room A in the lower level of the courthouse with remote attendance options below:

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 243 499 211 759

Passcode: k6SsLy

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 715-318-2087,256843874#](tel:+17153182087256843874) United States, Eau Claire

Phone Conference ID: 256 843 874#

Any person planning to attend the meeting that has a disability requiring special accommodations should contact the Human Services receptionist at 373-6144 24 hours before the scheduled meeting so appropriate arrangements can be made.

Notice is hereby given, in the event the standing committee does not have a quorum, the County Board Chair or Vice Chair may act as an ex officio member (County ordinance, Chapter 3, section 2-3-1(c)).

The agenda includes: minute review/adoption; public comment opportunity; section updates; program reports; 2024 budget discussion; 2024 program updates, 2024 meeting schedule and informational items.

c: Dennis Pocerlich , County Board Chair
Lynn Divine, County Clerk
Human Services Board
Elizabeth Skulan, BCDHS Director
Daily Press
DCF, Rhinelander
Red Cliff Health Department
Management Staff
Post

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**BAYFIELD COUNTY FAMILY & BEHAVIORAL HEALTH
SERVICES ADVISORY COMMITTEE**

**Lona Schmidt (Chair)
Beverly Lindell**

**Nancy & Dale Johnson
Bev Patterson**

**Mary Dougherty
Darlene Neff**

RE: October 11th, 2023 Family & Behavioral Health Services Advisory Committee Meeting

Dear Committee Members:

Please be advised that the quarterly meeting of the Bayfield County Family Services Advisory Committee will be held on **Wednesday October 11th, 2023 at 4:30 p.m.** The meeting will originate in Conference Room A in the lower level of the Courthouse, Washburn Wisconsin. Remote participation is available via Microsoft Teams or by phone using the information listed below:

Microsoft Teams meeting

Join on your computer, mobile app or room device

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Or call in (audio only)

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Phone Conference ID: 256 843 874#

Any person wishing to attend who, because of a disability, requires special accommodations, should contact the Department of Human Services at 715-373-6144, extension 110, at least 24 hours before the scheduled meeting time, so appropriate arrangement can be made.

The agenda for this meeting is as follows:

AGENDA

1. Call to order and introductions

2. **Discussion and Possible Action**-Review of 4/12/23 meeting minutes.
3. Review of 7/12/23 meeting notes.
4. Public comment opportunity (Limit 3 minutes please)
5. Section updates
 - A. Family Services
 - B. Behavioral Health Services
6. Program Reports: "A Day in the Life of a Behavioral Health Case Manager"
7. 2024 Budget discussion
8. 2024 Program updates
9. 2024 meeting dates: January 10, April 10, July 10 and October 9.
10. Adjournment

Thank you and have a safe trip home!

Sincerely,

Mary Anich & Tom Croteau

Mary Anich, Family Services Manager

Tom Croteau, Behavioral Health Services Manager

C: Elizabeth Skulan, BCDHS Director
Lynn Divine, BC Clerk

**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES
FAMILY SERVICES ADVISORY COMMITTEE (FSAC) MEETING NOTES**

Minutes are subject to change before approval at next FSAC meeting

Courthouse Conference Room A & Remote
Wednesday, April 12th, 2023, at 4:30 pm

Committee Members Present: Bev Patterson, Mary Dougherty (via Teams), Bev Lindell (via Teams), & Lona Schmidt (via Teams).

Committee Members Absent: Nancy & Dale Johnson.

Others Present: Mary Anich (Family Services Section Manager), and Nina Bucher (Support Staff).

Introductions and Call to order: Chairman Schmidt called the meeting to order at 4:34.

Minute Approval: Schmidt asked if there were changes or a motion to approve the 1/11/23 FSAC meeting minutes. None were cited so Lindell made the motion to approve and Schmidt seconded. Motion carried.

Public Comment Opportunity: No public comment.

New Committee Member Recruitment: Anich asked for input on Citizen member applicant Darlene Neff. Discussion ensued. Schmidt made a motion to recommend Darlene Neff be approved for the FSAC Committee by the Human Services Board, Patterson seconded. Motion carried.

Staffing Updates: Anich relayed that the three newer hires were busy training and doing great! She noted that active recruiting for the last CPS opening has been put on hold until these three are trained to a point where they can work independently. Hoping for May timeframe. The current staff are enjoying their Family Services teammates!

Program reports: WI Learn is a new Child Protective Services (CPS) onboarding training program that began 1/1/2023. New CPS workers throughout the State are assigned to a cohort (group) to complete the training together virtually. Every two weeks members join together in a Community Huddle to cover different topics. The training is proving very valuable as all workers are learning the same information and networking. The training period is the first six months of employment. Only the latest hire is currently completing the WI Learn training.

Informational Items: Anich explained that the Behavioral Health workers who are now overseen by Tom Croteau in the Behavioral Health Programs section are not covered by an Advisory Committee and could possibly be added under the FSAC. If this is approved, Tom will join the meetings and topics related to Behavioral Health be discussed.

Future Meetings: Meetings will continue quarterly on the second Wednesday of the month: July 12 and October 11, 2023

Adjournment: Schmidt adjourned the meeting at 4:56 pm.

Minutes respectfully submitted by,

Nina Bucher

Nina Bucher

DRAFT

**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES
FAMILY SERVICES ADVISORY COMMITTEE (FSAC) MEETING NOTES**

These are meeting notes instead of minutes as there was not a quorum at the meeting.

Courthouse Conference Room A & Remote
Wednesday, July 12th, 2023, at 4:30 pm

Committee Members Present: Bev Patterson, Darlene Neff, and Bev Lindell.

Committee Members Excused: Lona Schmidt, Mary Dougherty.

Committee Members Absent: Nancy & Dale Johnson.

Others Present: Mary Anich (Family Services Section Manager), Tom Croteau (Behavioral Health and Community Programs (BHP) Section Manager), and Nina Bucher (Support Staff).

Introductions and Call to order: Mary Anich started the meeting in Schmidt's absence at 4:35.

Minute Approval: Due to lack of a quorum, approval of the 4/12/23 FSAC meeting minutes will be acted on at the next meeting.

Public Comment Opportunity: No public comment.

New Committee Name: Anich explained that although behavioral health services moved sections last year, they will still be covered under this advisory committee. The new name of this committee will now be the Family and Behavioral Health Services Advisory Committee overseen by Anich and Croteau.

Presentation: Croteau explained the three programs in his section: Community Support Program (CSP) which serves clients with severe and persistent mental illness, is sub-contracted out to Northland Counseling to administer, and currently has 10 clients; Comprehensive Community Services (CCS) which serves people who have a mental health or substance abuse diagnosis, are Medicaid eligible, and are assessed/found to need psychosocial rehabilitation services; and Behavioral Health Program (BHP) which serves County residents with behavioral health issues. The voluntary CCS program currently has 45 active clients and is growing. The purpose of this program is to arrange services that help participants develop skills/achieve goals so they can live independently and "graduate" from the program. The majority of CCS services except case coordination are contracted out by the County. Referrals for all programs come from in house (within Department and County offices), hospitals, law enforcement, providers, schools, and community. Behavioral Health workers process all Chapter 51 (72 hour emergency detentions) in the County. The BHP section's focus is to be proactive and address potential issues before they exacerbate, intervening when individuals need help.

Section Updates: Anich said there are currently three case managers in Family Services addressing juvenile justice, child protective services, along with a foster care/kinship coordinator, family specialist, and social worker aide. The vacant position is not being

advertised as reorganization is happening. The two Behavioral Health workers housed in the FS hall are helping with intake/coverage as well.

2024 Budget Discussion: 2023 started with a high cost placement of a youth in a State correctional institution, which shows it is hard to predict who will walk in the door/need services next year. Emergency detentions are mandated that Bayfield County pay. Croteau said they are shifting to use the American Society of Addiction medical level of care where the state will pay for AODA inpatient services through MA when a level three or four. There is also currently a room & board grant reimbursing providers for certain services.

Informational Items: Anich said the Family Services section retreat will be on Friday 7/21 in Delta.

Future Meetings: Meetings will continue quarterly on the second Wednesday of the month with the last of 2023 being held on October 11, 2023

Adjournment: The meeting ended at 5:15 pm.

Minutes respectfully submitted by,

Nina Bucher

Nina Bucher