

Bayfield County Clerk

Lynn M. Divine, *County Clerk*

Kim Mattson, *Accountant*
Gail M. Reha, *Bookkeeper*

Jeran Delaine, *Deputy Clerk*
Paige Terry, *Clerk III*



Ph: 715.373.6100 • Fx: 715.373.6153 • Email: Lynn.Divine@bayfieldcounty.wi.gov • 117 E. Fifth Street, PO Box 878, Washburn, WI 54891

BAYFIELD COUNTY BOARD OF SUPERVISORS

Dennis M. Pocerlich, *Chair*, Fred Strand, *Vice-Chair*
Steve Sandstrom, Mary Dougherty, Larry Fickbohm, Charly Ray,
Jeremy Oswald, Jeffrey Silbert, Thomas Snilsberg, Marty Milanowski,
David Zepczyk, James Crandall, Brett Rondeau

RE: February 11th Bayfield County Board of Supervisors' Meeting

Dear Supervisors:

Please be advised a special meeting of the Bayfield County Board of Supervisors will be held on **Thursday, February 11th, 2021 at 6:00 p.m.** This meeting will be **REMOTE ONLY**. The public will be able to participate in the meeting remotely via voice either by using the internet link or phone number below.

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+1 715-318-2087,893839248#](tel:+17153182087893839248) United States, Eau Claire

Phone Conference ID: 893 839 248#

[Find a local number](#) | [Reset PIN](#)

[Learn More](#) | [Meeting options](#)

Please contact Bayfield County at 715-373-6181 or 715-373-6100. If you have access questions prior to the meeting. During the meeting if you have connection issues please email mark.abeles-allison@bayfieldcounty.wi.gov

Any person wishing to attend who, because of a disability, requires special accommodations, should contact the County Clerk's office at 373-6100, at least 24 hours before the scheduled meeting time, so appropriate arrangements can be made.

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Discussion and Possible Action, Minutes from January 26th, 2021.
5. Public Comment: *Limited to 3 minutes per person, 15 minutes maximum.*
6. The Board may entertain a motion to move in and out of Closed Session pursuant to §19.85(1) (c) *to consider the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility* (e) *to deliberate or negotiate the purchasing of public properties, the investing of public funds, or*

conducting other specified public business, whenever competitive or bargaining reasons require a closed session

7.
 - a) Minutes, January 26th, 2020 closed session
 - b) Union Negotiations, WPPA Contract Consideration
 - c) Emergency Management Director Position
 - d) County Administrator Contract Consideration
8. Discussion and Possible Action regarding the Confirmation of the Emergency Management Director Appointment.
9. Reports
 - a) Future County Board Meeting Dates:
 - a. February 23
 - b. March 30
 - c. April 20, 2021: **THIRD TUESDAY OF MONTH**
 - b) COVID-19 Update
10. Supervisors' Reports
11. Adjournment.

Sincerely,

LYNN M. DIVINE
Bayfield County Clerk
LMD/pat

Bayfield County Clerk

Lynn M. Divine, *County Clerk*

Kim Mattson, *Accountant*
Gail M. Reha, *Bookkeeper*

Jeran Delaine, *Deputy Clerk*
Paige Terry, *Clerk III*



Ph: 715.373.6100 • Fx: 715.373.6153 • Email: Lynn.Divine@bayfieldcounty.wi.gov • 117 E. Fifth Street, PO Box 878, Washburn, WI 54891

Draft Minutes of the:
Bayfield County Board of Supervisors' Meeting
January 26th, 2021 6:00 p.m.
Meeting Held Remotely

BAYFIELD COUNTY BOARD OF SUPERVISORS

Dennis M. Pocernich, *Chair*, Fred Strand, *Vice-Chair*
Steve Sandstrom, Mary Dougherty, Larry Fickbohm, Charly Ray,
Jeremy Oswald, Jeffrey Silbert, Thomas Snilsberg, Marty Milanowski,
David Zepczyk, James Crandall, Brett Rondeau

The meeting of the Bayfield County Board of Supervisors was called to order at 6:01 p.m. by Bayfield County *Chairman* Dennis M. Pocernich. A roll call was taken by *County Clerk*- Lynn Divine, as follows: Steve Sandstrom- present virtually; Mary Dougherty- present virtually; Larry Fickbohm- present virtually; Charly Ray- arrived late virtually; Jeremy Oswald- present virtually; Jeff Silbert- present virtually; Dennis Pocernich- present virtually; Fred Strand- present virtually; Tom Snilsberg- present virtually; Marty Milanowski- present virtually; David Zepczyk- absent; Jim Crandall- present virtually; Brett Rondeau- present virtually. Total: 12 present, 1 absent. A quorum was present to conduct business.

The following employees were also present for today's meeting: *County Administrator*- Mark Abeles- Allison virtually; *County Clerk*- Lynn Divine virtually; *Child Support Director*- Jen Jones virtually; *Forest Administrator*- Jason Bodine virtually, *Emergency Management Coordinator*- Jan Victorson virtually; *Land Records Administrator*- Scott Galetka virtually; *Area 1 Extension Director*- Mary Pardee virtually; *Planning & Zoning Director*- Rob Schierman virtually; *Clerk III*- Paige Terry virtually; *Northwest Regional Planning Commission Executive Director*- Sheldon Johnson virtually

3. **Pledge of Allegiance;** Due to the virtual nature of the meeting, Chairman Pocernich decided to dispense with the Pledge of Allegiance.

4. **Public Hearing, Community Development Block Grant-COVID;**

Motion by Rondeau seconded by Sandstrom to adjourn as a County Board and convene as a Committee of the Whole to hold a public hearing on the Community Development Block Grant-COVID-19. Motion Carried, 12-0, 1 absent.

Sheldon Johnson gave an overview of the Community Development Block Grant (CDBG) Program.

Approximately 6:11 PM – Charly Ray joined the meeting virtually.

Johnson informed the meeting participants that Bayfield County has submitted 3 applications for projects that have been approved to move onto the next level, those projects focus on: Business Assistance, Rental Assistance, and Air Management System Improvements at the Northern Lights Nursing Home.

Abeles-Allison corrected Johnson, stating that Bayfield County originally submitted 4 applications for approval. The fourth application, which was aimed towards additional assistance for senior citizens was not approved, but Abeles-Allison still feels there is a need for the assistance in the community.

Abeles-Allison reported that Bayfield County can fully apply for a total of \$850,000 in funds. \$400,000 will be allocated towards the new air handling systems at Northern Lights, \$200,000 will be allocated towards Rental Assistance, and \$250,000 will be allocated towards Business Assistance.

Motion by Rondeau seconded by Crandall to close the Public Hearing and reconvene as a County Board. Roll Call Vote: Sandstrom- yes; Dougherty- yes; Fickbohm- yes; Ray- yes; Oswald- yes; Silbert- yes; Pocernich- yes; Strand- yes; Snilsberg- yes; Milanowski- yes; Zepczyk- absent; Crandall- yes; Rondeau- yes. Motion Carried, 12-0, 1 absent.

5. Discussion and Possible Action, Minutes from January 7th, 2021;

Motion by Milanowski seconded by Rondeau to approve the minutes from January 7, 2021. Motion Carried, 12-0, 1 absent.

6. Public Comment;

Drummond High School Senior, Drew Tuttle informed the board that he is applying for one of the Local Youth Scholarships with the intention of applying to various colleges on the West Coast and in the Midwest. Tuttle stated attending a County Board meeting is part of the scholarship requirements.

7. COVID-19 Health Update and Bayfield County Resolution No. 2021-02; Bayfield County Public Health Recognition;

Wartman reported that the Bayfield County Health Department had started distributing COVID-19 vaccines at the end of December 2020. The number of vaccine doses dispensed over the previous week was just shy of 500 doses. Wartman informed the board that the vaccine clinics are able to dispense 200 shots per day to persons aged 65 and older. Individuals looking to get vaccinated can sign up by calling the Bayfield County Health Department or filling out an online form. Wartman explained that the restrictions of dispensing vaccines to Tier 1A and 1B individuals as well as the supply of vaccines, is limiting the number of vaccines that are able to be dispensed. Bayfield County is reporting an average of 30 new COVID-19 cases per week, with a large portion of new cases affecting those in the 50-69 age range.

Milanowski questioned if a Bayfield County resident would still be expected to quarantine for 14 days if they had left the area and came back. Wartman explained that the answer would depend on where the individual went and what they did; however, the state of WI recommends quarantining if an individual were to come into contact with a positive COVID-19 case, even if the individual were vaccinated as they could still get sick and not show symptoms.

Sandstrom was curious how vaccine sign up is going. Wartman reported approximately 2000 requests have been received so far, with some individuals signing at multiple locations at a time. Wartman expressed concern over the ability to dispense vaccines to senior citizens that don't have access to the Internet or social media, which may also include disabled individuals that experience difficulties with transportation.

Discussion took place among the supervisors regarding individuals that are covered under Tier 1B.

2021-02

Bayfield County Public Health Recognition

WHEREAS, public health workers play a leading role in helping to prevent heart disease, promote treatments and early detection of cancer, raise awareness about prevention, treatments for HIV/AIDS, promote early childhood health and nutrition, and establish the benefits of drinking water fluoridation leading to improvements in oral health; *and*,

WHEREAS, among their innumerable contributions to society over the past century and beyond, public health workers have also played a critical role in increasing average life expectancy from 50 years in 1900 to 79 years in 2020, an increase of nearly 60 percent; *and*,

WHEREAS, public health workers are dedicated to reducing infant mortality, ensuring that families are immunized against vaccine-preventable diseases, tracking infectious diseases, promoting mental health and injury prevention, helping communities prepare for natural disasters, advancing equity efforts to reduce health disparities, and so much more; *and*,

WHEREAS, advancing public health involves each one of us, no one can do it alone. Public health workers are leaders in creating partnerships with the business community, local and state government, community organizations, and local schools to improve the conditions that lead to better health for all; *and*,

WHEREAS, in addition to their extraordinary work under ordinary circumstances, our Bayfield County Public Health Heroes have dedicated their time and energy to combat public health crises such as the ongoing COVID-19 pandemic, raising awareness this year about the importance of wearing a mask, socially distancing, washing our hands, and not gathering in groups outside our immediate households so we can stay safe and healthy; *and*,

WHEREAS, as leaders in the fight against COVID-19, Bayfield County public health workers have collaborated with the Wisconsin National Guard and public to bring more testing sites to communities, provided increasing amounts of data, raised and continue to address concerns about the disproportionate impact of the disease in our communities and skillfully conducted countless disease investigations and contact tracing calls in our communities to prevent further spread of the disease; *and*,

WHEREAS, Bayfield County public health workers have worked tirelessly to protect our healthcare, long term care and school systems, and have helped to secure additional support, resources, and guidance for those systems during these times of crisis; *and*,

WHEREAS, Governor Evers proclaimed November 23, 2020 as Public Health Thank You Day; *and*,

WHEREAS, as we battle the most dangerous pandemic in a century, the County of Bayfield joins all Wisconsinites in expressing our deepest gratitude to our public health heroes;

NOW THEREFORE BE IT RESOLVED, that the Bayfield County Board of Supervisors assembled this 26th day of January 2021, does hereby acknowledge Bayfield County Public Health for their tireless service and dedication especially during the COVID pandemic and share this recognition to all our county's residents.

Motion by Oswald seconded by Fickbohm to adopt Resolution 2021-02. Motion Carried, 12-0, 1 absent.

8. **Bayfield County Resolution No. 2021-03; In Recognition and Appreciation of Fire Chief Paul Isaksson for 36 Years of Commitment and Service with the South Shore Ambulance Service and Herbster Fire Department;**

2021-03

Recognition of Service and Commitment to the Community

WHEREAS, Paul Isaksson has served Bayfield County with distinction, honor and dedication as a member of the South Shore Ambulance Service and Herbster Fire Department for nearly 36 years; *and*,

WHEREAS, Paul Isaksson has served as the Herbster Fire Chief for the last 20 years;

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors assembled this 26th day of January, 2021, honors Paul Isaksson for his 36 years of public service to Bayfield County and expresses gratitude for his efforts, wishing him well in the years ahead.

Motion by Rondeau seconded by Fickbohm to adopt Resolution 2021-03.

Victorson informed the board that Isaksson has been instrumental in working with the South Shore Emergency Association.

Motion Carried, 12-0, 1 absent.

9. **Bayfield County Resolution No. 2021-04; In Recognition and Appreciation of Thomas Kovachevich for his 42 years of service to the Bayfield Fire Department;**

Kovachevich thanked everyone for the recognition and reported that he enjoyed his 42 years of service to the Bayfield Fire Department.

Victorson informed the board that Tom has been very active in building a community among the local Fire Departments and has been particularly active in responses on Lake Superior, such as ice rescues. Victorson continued, explaining that Tom has been instrumental through his service on the Local Emergency Planning Committee as a representative for the City of Bayfield.

2021-04

Recognition of Service and Commitment to the Community

WHEREAS, Thomas Kovachevich has served Bayfield County with distinction, honor and dedication as a member of the Bayfield Fire Department for both the Town and City of Bayfield for nearly 42 years; *and*,

WHEREAS, Thomas Kovachevich has served as the Bayfield Fire Chief for the last nearly 6 years;

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors assembled this 26th day of January, 2021, honors Thomas Kovachevich for his 42 years of public service to Bayfield County and expresses gratitude for his efforts, wishing him well in the years ahead.

Motion by Dougherty seconded by Sandstrom to adopt Resolution 2021-04. Motion Carried, 12-0, 1 absent.

10. **Bayfield County Resolution No. 2021-05; In Recognition and Appreciation of Nikki Revak for 11 years of commitment and service in the Bayfield County Human Services' Office;**

2021-05

Retirement of Nikki Revak

WHEREAS, Nikki Revak has served Bayfield County with distinction, honor and dedication in the Human Services Department for nearly 11 years,

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors assembled this 26th day of January, 2021, honors Nikki Revak for her 11 years of public service to Bayfield County and expresses gratitude for her efforts, wishing her well in the years ahead.

Motion by Crandall seconded by Milanowski to adopt Resolution 2021-05. Motion Carried, 12-0, 1 absent.

Crandall commended Nikki on the fantastic job that she has done with bookkeeping over the years and stated that he appreciates her work.

11. **Bayfield County Resolution No. 2021-06; In Recognition and Appreciation of Lorraine Zifko for 22 years of commitment and service in the Bayfield County District Attorney's Office;**

2021-06

Retirement of Lorraine Zifko

WHEREAS, Lorraine Zifko has served Bayfield County with distinction, honor and dedication in the District Attorney's Office for nearly 22 years,

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors assembled this 26th day of January, 2021, honors Lorraine Zifko for her 22 years of public service to Bayfield County and expresses gratitude for her efforts, wishing her well in the years ahead.

Motion by Silbert seconded by Fickbohm to adopt Resolution 2021-06. Motion Carried, 12-0, 1 absent.

12. **Bayfield County Resolution No. 2021-07; Authorizing Resolution to Submit a Community Development Block Grant (CDBG) Application;**

2021-07

Authorizing Resolution to Submit a Community Development Block Grant (CDBG) Application

WHEREAS, Federal monies are available under the Community Development Block Grant (CDBG) program, administered by the Wisconsin Department of Administration (DOA) Division of Energy, Housing and Community Resources (DEHCR) for the purpose of the provision or development of Rental Assistance, Business Assistance, and Nursing Home Air System Improvements activities; *and*

WHEREAS, after public meeting and due consideration, the Bayfield County Board of Supervisors has recommended that an application be submitted to DOA for the following project: Rental Assistance, Business Assistance, and Nursing Home Air System Improvements – CDBG CV; *and*

WHEREAS, it is necessary for the County Board to approve the preparation and filing of an application for the County to receive funds from this program; *and*

WHEREAS, the County Board has reviewed the need for the proposed project(s) and the benefit(s) to be gained there from;

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors assembled this 26th day of January 2021, does hereby approve and authorize the preparation and filing of an application for the abovenamed project; and that the Board Chair is hereby authorized to sign all necessary documents on behalf of the County; and that authority is hereby granted to the Executive Committee to take the necessary steps to prepare and file the application for funds under this program in accordance with this resolution.

Motion by Silbert seconded by Crandall to adopt Resolution 2021-07. Motion Carried, 12-0, 1 absent.

13. Bayfield County Resolution No. 2021-08; Resolution to Adopt a Citizen Participation Plan;

Johnson reported that, being a unit of government, Bayfield County must have a Citizen Participation Plan that allows members of the public a methodology to complain and report issues regarding a project.

2021-08

Resolution to Adopt a Citizen Participation Plan

WHEREAS, the County of Bayfield has applied for a Community Development Block Grant (CDBG); *and*

WHEREAS, the State of Wisconsin Department of Administration (DOA) and the U.S. Department of Housing and Urban Development (HUD) require recipients of Community Development Block Grant (CDBG) monies to have in place a Citizen Participation Plan; *and*

WHEREAS, the Citizen Participation Plan shall encourage citizen participation (especially by persons of low to moderate income), provide citizens reasonable and timely access to local meetings and

information, provide for technical assistance, provide for public hearings, provide for complaint procedures, and accommodate non-English speaking residents; *and*

WHEREAS, the County of Bayfield has prepared and publicly reviewed a Citizen Participation Plan;

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors assembled this 26th day of January 2021, does hereby officially adopt the Citizen Participation Plan.

Motion by Crandall seconded by Milanowski to adopt Resolution 2021-08. Motion Carried, 12-0, 1 absent.

14. Bayfield County Resolution No. 2021-09; Policy to Prohibit the Use of Excessive Force and the Barring of Entrances/Exits for Non-Violent Civil Rights Demonstrations;

Johnson informed that board that part of the Community Development Block Grant requires units of government applying for the grant to have the following resolution language in place. Johnson explained that, without the approval of the resolution, Bayfield County would be unable to apply for funding.

2021-09

Policy to Prohibit the Use of Excessive Force and the Barring of Entrances/Exits for Non-Violent Civil Rights Demonstrations

WHEREAS, Section 104 (L)(1) of Title I of the Housing and Community Development Act of 1974 as amended (42 U.S.C. 69 §5304) prohibits the State from expending or obligating any Community Development Block Grant funds to any unit of general local government that does not have or adopt a policy prohibiting the use of excessive force by local law enforcement agencies within its jurisdiction against any individuals engaged in nonviolent civil rights demonstrations; and a policy of enforcing State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such nonviolent civil rights demonstration within its jurisdiction; *and*

WHEREAS, it is in the interest of the Bayfield County to pursue Community Development Block Grant Funds and to adopt policy that complies with Section 104 (L)(1) of Title I of the Housing and Community Development Act of 1974 as amended (42 USC 69 §5304);

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors assembled this 26th day of January 2021;

It is policy of the Bayfield County Sheriff's Office to prohibit the use of excessive force by law enforcement agencies within the County's jurisdiction against any individuals engaged in nonviolent civil rights demonstrations.

It is policy of the Bayfield County Sheriff's Office to enforce applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstration within Bayfield County's jurisdiction.

The officials and employees of the County shall assist the orderly prevention of all excessive force within the County of Bayfield by implementing the authority and enforcement procedures set forth in Title I of the Housing and Community Development Act of 1974.

The Bayfield County Sheriff's Office has implemented this Resolution by adopting the attached Policy 427, addressing First Amendment Assemblies.

Motion by Oswald seconded by Fickbohm to adopt Resolution 2021-09. Motion Carried, 12-0, 1 absent.

15. Discussion and Possible Action on the Residential Anti-Displacement and Relocation Assistance Plan;

Johnson informed the board that Bayfield County is also required to have a Residential Anti-Displacement and Relocation Assistance Plan in place to apply for CDBG-CV funding.

Motion by Crandall seconded by Dougherty to adopt the Residential Anti-Displacement and Relocation Assistance Plan. Motion Carried, 12-0, 1 absent.

16. Bayfield County Resolution No. 2021-10; County Request for Additional State Funding for Child Support; Jennifer Jones, Child Support Director;

Jones informed the board that the Bayfield County Child Support Department is requesting support from the County Board for an increase in federal child support funding. Jones reported that the Child Support Department is funded through a combination of federal and state dollars and, for every dollar spent, the department collects \$6.20. Jones explained that Gov. Evers had passed a bill for an increase in funding for child support, but the increase is found to be minimal. Jones reported that child support is looking for an additional \$4 million in state funding for the years 2021 – 2023, which would allow the department to keep up with the increase of caseloads and regulations.

2021-10

Resolution in Support of Increased County Child Support Funding

WHEREAS, Bayfield County administers the Child Support Enforcement Program on behalf of the state, providing services to Bayfield County residents including paternity establishment, obtaining child support and health insurance orders for children, and enforcing and modifying those orders; *and*

WHEREAS, our children's well-being, economic security and success in life are enhanced by parents who provide financial and emotional support; *and*

WHEREAS, County child support agencies collected \$935 million in child support during 2019 and established 98,405 health insurance orders for Wisconsin children; *and*

WHEREAS, Bayfield County Child Support Agency provides services to children as well as custodial and non-custodial parents to reduce childhood poverty rates, establish parental rights and promote the involvement of both parents in the lives of their children; *and*

WHEREAS, the economic security and social service programs provided by Bayfield County Child Support Agency are needed by Wisconsin children and families now more than ever due to the economic downturn caused by COVID-19; *and*

WHEREAS, State funding for county child support services has failed to keep up with the county agency costs, which have steadily increased due to growing caseloads, inflation and new federal regulations; *and*

WHEREAS, Wisconsin's Child Support Enforcement Program has fallen from 2nd in the nation for collecting current support to 5th; *and*

WHEREAS, Wisconsin's decreased performance has led to the state losing out on an estimated \$70,000 in potential federal incentive payments between Calendar year 2019 and 2020; *and*

WHEREAS, A federal interpretation change in June 2019 eliminated \$4.2 million in federal birth cost recovery matching funds for Wisconsin; *and*

WHEREAS, Wisconsin's strong performance in child support is at risk without additional state funding. Further drops in performance would result in additional reductions to federal funding for Wisconsin; *and*

WHEREAS, Decreased federal funding results in less funding for Bayfield County's child support agency. This could lead to reductions in child support enforcement staff and services and reduced child support collections; *and*

WHEREAS, New state investments in child support are amplified by a generous federal match. Every \$1 of state GPR invested in the Child Support Program generates roughly \$2 in federal matching funds; *and*

WHEREAS, Wisconsin's Child Support Enforcement Program is incredibly cost-effective, collecting an average of \$6.20 in support for every dollar invested in the program.

NOW THEREFORE BE IT RESOLVED that the Bayfield County Board of Supervisors assembled this 26th day of January 2021, respectfully requests that state funding for county child support agencies be increased by \$4 million GPR in each fiscal year of the 2021-23 Wisconsin state budget, which will generate approximately \$7.7 million in additional federal funding each year. This investment will ensure that counties can continue to effectively provide economic support to our children.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded by the County Clerk to the Governor of the State of Wisconsin, State Senators and State Representatives representing Bayfield County, the Secretary of the Wisconsin Department of Administration, and the Wisconsin Counties Association for consideration.

Motion by Oswald seconded by Silbert to adopt Resolution 2021-10. Motion Carried, 12-0, 1 absent.

17. Discussion and Possible Action Regarding the adjustment of Title 2, Chapter 4 "Property Assessed Clean Energy Financing" in the Bayfield County Code of Ordinances to be changed to Title 2, Chapter 5.;

Motion by Sandstrom seconded by Rondeau to change the Property Assessed Clean Energy Financing Title 2, Chapter 4 to Title 2, Chapter 5. Motion Carried, 12-0, 1 absent.

18. Discussion and Possible Action Regarding the Approval of the 2021 Annual Work Plan for the Forestry and Parks Departments; Jason Bodine, Forest Administrator;

Bodine reported that the annual work plan has grown to include the County forests along with the recreation and parks portion of the department.

Bodine informed the board of three projects the Forestry and Parks Department is currently working on.

- Project 1 – The Forest Carbon Projects. Bodine reported that the Forestry Department is currently in the process of marketing forest carbon for sale, which could be a potential new source of \$0.75 – 1.0 million in additional revenue for Bayfield County.
- Project 2 – The development of a 15-year Comprehensive Land Use Plan
- Project 3 – A Wildlife Monitoring Project. Bodine informed the board that the wildlife monitoring project would be focusing on the banding and monitoring of Sharp-Tailed Grouse located in the Barrens area. In the future, mammal studies may be included.

Bodine reported on recreation projects occurring throughout Bayfield County, which include improvements being made at Siskiwit Falls, more specifically focusing on a kiosk and sign works, as well as the maintaining of the three yurts owned by the County.

Motion by Strand seconded by Silbert to adopt the 2021 Annual Work Plan for the Forestry and Parks Department.

Oswald questioned Item 11 (d and e) of the Recreation section of the work plan, asking why Siskiwit Falls and Fire Hill were not counted as County Forest.

Bodine explained that Bayfield County owns recreational property on County owned forest lands and non-County owned forest lands. Siskiwit Falls and Fire Hill are County owned property that is located on non-County owned forest lands.

Motion Carried, 12-0, 1 absent.

19. **Bayfield County Resolution No. 2021-11; 2020 Year End Forestry and Parks Department Budget Amendment; Jason Bodine, Forest Administrator;**

2021-11

**2020 YEAR END BUDGET AMENDMENTS
FORESTRY AND PARKS DEPARTMENT**

WHEREAS, as per Wisconsin State Statute 28.11(9)(d), Bayfield County is required to distribute 10% of net timber sale proceeds to towns that contain county forest lands; *and*

WHEREAS, the 2020 expense budget for the 10% net timber sale receipts due to Towns (100-34-56125-50590) was \$335,500.00; *and*

WHEREAS, the combined 2020 revenue budget for county forest stumpage (100-34-46811 & 100-34-46815) was \$3,355,000.00; *and*

WHEREAS, the actual county forest timber sale revenues for CY 2020 was \$3,625,793.93; *and*

WHEREAS, the required 10% timber sale payment due to the towns totaled \$362,579.38; *and*

WHEREAS, the required 10% timber sale payment due to the towns exceeded the expense budget by \$27,079.38; *and*

WHEREAS, the Department administers over 450 miles of designated, state funded snowmobile trails in Bayfield County; *and*

WHEREAS, maintenance of the snowmobile trails is funded by the Wisconsin DNR at a rate of \$300.00 per mile; *and*

WHEREAS, when general maintenance costs exceed the base funding amount, supplemental snowmobile trail aid funds are made available, by the Wisconsin DNR, to cover up to 100% of the overage; *and*

WHEREAS, for the 2019/2020 snowmobile season, actual maintenance expenses exceeded the budgeted amount by \$37,977.12; *and*

WHEREAS, the supplemental snowmobile trail aids funds covered the overage at the rate of 100%;

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors assembled this 26th day of January 2021, approve the following 2020 budget amendments:

Increase 2020 Sale of Wood-CFL-County Share revenue line: 100-34-46811 by \$24,371.44
Increase 2020 10% County Forestry-Towns revenue line: 100-34-46815 by \$ 2,707.94

Total Revenue: \$27,079.38

Increase 2020 10% Timber Sales Due Towns expense line: 100-34-56125-50590 by \$27,079.38

Total Expense: \$27,079.38

Increase 2020 State Grant – Snowmobile Trails revenue line: 100-34-43572 by \$37,977.12

Total Revenue: \$37,977.12

Increase 2020 Snowmobile Trail Maint. Grants expense line: 100-34-55442-50240 by \$37,977.12

Total Expense: \$37,977.12

Motion by Strand seconded by Rondeau to adopt Resolution 2021-11. Roll Call Vote: Sandstrom-yes; Dougherty- yes; Fickbohm- yes; Ray- yes; Oswald- yes; Silbert- yes; Pocernich- yes; Strand-yes; Snilsberg- yes; Milanowski- yes; Zepczyk- absent; Crandall- yes; Rondeau- yes. Motion Carried, 12-0, 1 absent.

20. Bayfield County Resolution No. 2021-12; 2020 Year End Squad Car Fund Budget Amendment for the Sheriff's Office;

2021-12

**2020 YEAR END SQUAD CAR FUND BUDGET
AMENDMENT**

WHEREAS, the 2020 Sheriff's Squad Car Fund expense budget is used for squad related expenses with revenues coming from insurance recoveries, sale of vehicles and depreciation (squad mileage charges); *and*,

WHEREAS, Repair and Maintenance service costs exceeded budgeted expenses; *and*,

WHEREAS, Oil, Grease & Antifreeze costs exceeded budgeted figures; *and*,

WHEREAS, Insurance and insurance deductibles on Vehicles exceeded budgeted figures; *and*,

WHEREAS, Depreciation & Amortization costs exceed budgeted figures; *and*,

WHEREAS, the Sheriff's Squad Revenue account has an excess balance of \$45,877 to cover these expenses;

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors assembled this 26th day of January 2021 does hereby authorize that the 2020 budget be amended as follows:

Increase Squad Energy Innovation Grant Revenue	760-76-43510-133	by	\$23,400.00
Increase Squad Mileage Charges Revenue	760-76-47421	by	<u>\$ 6,766.00</u>

Total Revenue \$30,166.00

Increase Repair & Maintenance Expenses	760-76-52120-50350	by	\$14,767.00
Increase Oil, Grease, Antifreeze Expenses	760-76-52120-50351	by	\$ 873.00
Increase Interest Expense Capital Lease Expenses	760-76-52120-50621	by	\$ 939.00
Increase Insurance on Vehicles Expenses	760-76-52120-50512	by	\$ 2,362.00
Increase Insurance Deductible Expenses	760-76-52120-50513	by	\$ 1,600.00
Increase Depreciation & Amortization Expenses	760-76-52120-50540	by	<u>\$ 9,625.00</u>

Total Expenses \$30,166.00

Motion by Oswald seconded by Fickbohm to adopt Resolution 2021-12. Motion Carried, 12-0, 1 absent.

21. **Bayfield County Resolution No. 2021-13; Approving use of EMPG-S Grant Funds to Purchase New Portable Radios; Jan Victorson, Emergency Management Coordinator;**

2021-13

Approving use of EMPG-S Grant Funds to Purchase New Portable Radios

WHEREAS, Bayfield County Emergency Management applied for and was awarded an EMPG-S (Emergency Management Planning Grant-Supplemental) through Wisconsin Emergency Management; *and*,

WHEREAS, Bayfield County Emergency Management applied for this grant to purchase six (6) portable radios to be used during COVID-19 testing and vaccination clinics; *and*,

WHEREAS, the portable radios will be available during other events throughout the county to augment agency communications capabilities; *and*,

WHEREAS, the project grant award is \$17,207.82;

WHEREAS, a portion of Bayfield County’s budget allocation to the Extension office went unused in 2020 due to UW furloughs and a staffing vacancy; *and*,

WHEREAS, the members of the Bayfield County Executive Committee, at their meeting on December 10, 2020, agreed to support the “Chequamegon Go-First Farm” initiative by providing space at the Business Park and financial investment.

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors assembled this 26th day of January 2021 does hereby authorize that the 2021 budget be amended as follows:

Go First Farm Program Contractual	Increase	292-25-55656-50290	\$2,000.00
Go First Farm Program Operating Supplies	Increase	292-25-55656-50340	<u>\$8,000.00</u>
			\$10,000.00
Transfer from 100 Fund	Increase	292-29-49201	\$10,000.00
Transfer to 292 Fund	Increase	100-00-59292-50998	\$10,000.00
Fund Balance Applied	Increase	100-00-49301	\$10,000.00

Motion by Silbert seconded by Sandstrom to adopt Resolution 2021-14. Roll Call Vote: Sandstrom- yes; Dougherty- yes; Fickbohm- yes; Ray- yes; Oswald- yes; Silbert- yes; Pocernich- yes; Strand- yes; Snilsberg- yes; Milanowski- yes; Zepczyk- absent; Crandall- yes; Rondeau- yes. Motion Carried, 12-0, 1 absent.

23. Bayfield County Resolution No. 2021-15; Authorizing an Amendment to the 2020 Planning and Zoning/BOA Budget; Robert Schierman, Planning & Zoning Director;

2021-15
Authorizing an Amendment to the
2020 Planning and Zoning / BOA Budget

WHEREAS, Revenues and Expenses exceeded the amounts originally budgeted in the 2020 Planning and Zoning / Board of Adjustment budget; and

WHEREAS, County policy requires that budgets be amended as necessary to reflect authorization for expenditures and revenues if they will exceed the adopted budget; and

WHEREAS, Office Expenses for the Planning and Zoning and Office Expenses for the Board of Adjustment exceeded budget; and

WHEREAS, Revenues for Planning and Zoning exceeded budget by \$73,121.67.

NOW, THEREFORE, BE IT RESOLVED, that the Bayfield County Board of Supervisors assembled this 26th day of January 2021, do hereby authorize the following budget amendment for the 2020 Planning and Zoning / Board of Adjustment Budget:

Increase P & Z

Revenue (Permits & Fees)	100-26-44401	\$28,837.87
--------------------------	--------------	-------------

Increase P & Z (Office)

Legal Fee line	100-26-56401-50212	13,527.00
Telephone	100-26-56401-50225	240.23
Repair & Maintenance	100-26-56401-50240	2,620.21
Special Services	100-26-56401-50250	1,431.25
Office Supplies	100-26-56401-50310	1,622.03
Printing and Duplication	100-26-56401-50313	646.33
Publication, Subscriptions & Dues	100-26-56401-50320	487.68
Mileage	100-26-56401-50332	5,484.21

Subtotal: \$26,058.94

Increase Board of Adjustment/BOA (Office)

Legal Fees-Specific	100-26-56402-50212-006	2,626.75
Telephone	100-26-56402-50225	31.77
Repair & Maintenance Supplies	100-26-56402-50350	105.41
Rents & Leases	100-26-56402-50530	15.00

Subtotal: \$2,778.93

Expense Totals: \$28,837.87

Motion by Rondeau seconded by Strand to adopt Resolution 2021-15. Roll Call Vote: Sandstrom-yes; Dougherty- yes; Fickbohm- yes; Ray- yes; Oswald- yes; Silbert- yes; Pocernich- yes; Strand-yes; Snilsberg- yes; Milanowski- yes; Zepczyk- absent; Crandall- yes; Rondeau- yes. Motion Carried, 12-0, 1 absent.

24. Discussion Regarding 2020 Census, Timeline and Possible District Impacts;

Galetka reviewed a Local Redistricting and Process presentation with the board and gave an overview of preliminary census numbers.

Galetka reviewed the redistricting process, timeline, and requirements which includes three phases:

- PHASE 1: An official publication has to be made. Galetka reported that, once the publication is received, Land Records will have 6 days to create a preliminary map.
- PHASE 2: The preliminary map is brought to the Towns to create the wards and to be reviewed. Galetka informed the board that Land Records is able to pre-plan the wards for the towns.
- PHASE 3: Changes may be received from the towns, if there are no changes to be made, there will be a 60-day deadline for the final approval.

25. **Discussion and Possible Action Regarding World Class Manufacturing;**

Abeles-Allison reported that the Executive Committee approved a slight modification to the previously agreed upon World Class Manufacturing loan write-off. The original agreed upon amount was \$60,150, but it was later discovered that the actual amount was \$61,415. The Executive Committee is asking the Board to approve this adjustment.

Motion by Rondeau seconded by Crandall to approve the additional World Class Manufacturing loan write-off for the amount of \$1,265.

Silbert questioned Abeles-Allison if there were a chance that the write-off figures would increase again. Abeles-Allison explained that the issues was not brought forward by World Class, but was brought forward by the Bayfield County accounting department along with Impact 7, a certified economic development group, therefore the numbers are not expected to increase again.

Roll Call Vote: Sandstrom- yes; Dougherty- yes; Fickbohm- yes; Ray- yes; Oswald- yes; Silbert- yes; Pocerlich- yes; Strand- yes; Snilsberg- yes; Milanowski- yes; Zepczyk- absent; Crandall- yes; Rondeau-yes. Motion Carried, 12-0, 1 absent.

26. **Discussion and Possible Action Regarding the decision to direct departments and committees to consider a 2%, 5%, or 7% reduction as well as a 5% increase in the 2022 budget;**

Abeles-Allison explained that a letter was sent out to all departments in December asking them to do some financial planning, by looking internally and working with committees to review expenditures and revenue enhancements. Departments were asked to respond to the Executive Committee at the end of March with potential cuts or enhancements for the 2022 budget. Abeles-Allison reported that some departments experienced an unexpected increase in revenues which minimizes the need to utilize savings in 2021.

Ray explained that he asked the item be added to the agenda because he felt that the budget was in good shape and wouldn't require departments to look internally for budget cuts or increases.

No action was needed.

27. **The Board may entertain a motion to move in and out of Closed Session pursuant to §19.85(1) (c) to consider the employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility (e) to deliberate or negotiate the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session (g), to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.**

Motion by Rondeau seconded by Silbert to enter Executive/Closed session at 8:20 p.m. Motion Carried, 12-0, 1 absent.

Discussion took place regarding the Closed Session Minutes from a previous meeting, WPPA Union Wage Negotiations, the Bayfield County Administrator Evaluation and Contract Revision, and the Delta Landfill Update.

There being no further business to conduct in Executive/Closed Session, *a motion was made by Crandall seconded by Rondeau to return to Open Session at 9:00 p.m. Motion Carried, 12-0, 1 absent.*

Open Session;

28. Reports;

a) **Future County Board Meeting Dates:**

a. **February 23**

b. **March 30**

c. **April 20, 2021: THIRD TUESDAY OF MONTH**

b) **Spring Election Updates**

Divine informed the board that Bayfield County would be holding a Spring Primary Election in February as there are 7 individuals that have run for State Superintendent of Schools. Divine reported that the School District of Maple would also be holding a primary, which would affect the Towns of Hughes, Iron River, and Oulu. The Town of Cable now has a 5-man board and there are several other towns that have changed to have their Clerks and/or Treasurers appointed rather than elected. Divine reported that the Judge's position was also being contested this year.

c) **County legislative activity**

Abeles-Allison informed the board that Bayfield County is currently undertaking a legislative initiative to modify particular state statutes to allow tribal governments to be treated similar to municipality governments that will allow Tribes to trade land with the County. Abeles-Allison reported that the County is currently researching tax credits for EMS/fire volunteers.

d) **Northern Lights Nursing Home Update**

Abeles-Allison read a report supplied by Pauline Darling of Northern Lights nursing home that stated 130 residents and staff of the Northern Lights facility have received their first dose of the COVID-19 vaccine. The first COVID-19 case appeared in the nursing home on October 15th, 2020 and, approximately six weeks later, 18 residents and 30 staff members tested positive. Northern Lights lost 4 of their inhouse residents and staffing has been difficult. Staff members are currently being tested once a week. Bills and payroll have been kept up-to-date through proceeds from the CARES Act and a PPP Loan. Northern Lights has welcomed Missy Stouffer as the new Director of Nursing.

29. Supervisors' Reports;

Pocernich informed the board that he is serving on the Wisconsin Counties Association and is in the process of working with the Association to put plans in place for the next annual WCA conference. Pocernich asked the board to email him with ideas for topics to be covered at the next conference. Crandall questioned where the next conference would be held. Pocernich stated that a location for the next conference has yet to be decided.

30. Adjournment.

There being no further business to come before the Bayfield County Board of Supervisors, *Chairman* Pocernich adjourned the meeting at 9:12 p.m.

Sincerely,

LYNN M. DIVINE

Bayfield County Clerk

LMD/pat