

Joint Meeting of

**Ashland County and Bayfield County
Local Comprehensive Community Services (CCS) Coordination Committees**

And

**Ashland County and Bayfield County Regional
Comprehensive Community Services Coordination Committee**

April 18th, 2023 at 12:30 p.m.

**An in person and remote meeting will originate from the Bayfield County Courtroom
at the Bayfield County Courthouse, 117 E 5th St in Washburn, Wisconsin.**

Remote participation is available via Zoom with the link sent you via email, link below or by phone

715-312-626-6799 US (Chicago)

<https://us06web.zoom.us/j/86566049145?pwd=TVRDdTVoajVYktoQkIRNk5xSllhQT09>

Meeting ID: 865 6604 9145 Password: 917994

Ashland CCS Committee:

Thomas Mittelstaedt
Terry Barningham
Bad River Tribal Representative

Billie Keelin
Colleen Grand

Robert Brannon
Jan Kupczyk

Bayfield CCS Committee:

Tom Croteau
Thomas Mittelstaedt
Lorna Gamble

Vacant
Cecelia Webb

Vacant
Sandra Notzke

Regional CCS Committee:

Ashland County: Terry Barningham, Colleen Grand, Jan Kupczyk, Billie Keelin, Robert Brannon, Bad River Tribal Representative

Bayfield County: Tom Croteau, Vacant, Vacant, Lorna Gamble, Cecilia Webb, Sandra Notzke

Members-At-Large: Val Levno, Thomas Mittelstaedt

Bayfield CCS: Notice is hereby given, in the event the standing committee does not have a quorum, the County Board Chair or Vice Chair may act as an ex officio member (County ordinance, Chapter 3, section 2-3-1 (c))

Any person wishing to attend who, because of a disability, requires special accommodations, should contact the Department of Human Services at 715-373-6144 at least 24 hours before the scheduled meeting time, so appropriate arrangement can be made.

Agenda

1. Call to Order - Welcome new members
2. Roll Call
3. Agenda for Ashland CCS only:
 - A. Discussion and Possible Action: Review and Approval of the July 12, 2022 Meeting Minutes
 - B. Discussion and Possible Action: Review and Approval of the October 11, 2022 Meeting Minutes
 - C. Discussion and Possible Action: Review and Approval of the January 10, 2023 Meeting Minutes
 - D. Discussion and Possible Action: Ashland Comprehensive Community Services Plan & Policy Updates
4. Agenda for Bayfield CCS only:
 - A. Discussion and Possible Action: Review and Approval of the January 10, 2023 Meeting Minutes
 - B. Discussion and Possible Action: Recommendation to Bayfield County DHS board to appoint Marc (Andy) Bastin and Johanna Perkins to the CCS Coordination Committee
5. Agenda for Regional CCS only:
 - A. Discussion and Possible Action: Review and Approval of the January 10, 2023 Meeting Minutes
6. What is a Certified Peer Specialists - Mike Kelly and Vanessa Sowl
7. 2023 CCS Program Goals
8. Review Program Report
9. Children Services
10. Discussion and Possible Action: New Business
11. Opportunity for Public Comment (Limit 3 minutes please)

12. Other (Informational Items)

13. Future Meeting Dates:

- July 11, 2023
- Oct 10, 2023

C: Ashland County Board Chair, Dick Pufall
Ashland County Administrator, Dan Grady
Ashland County Clerk, Heather Schutte
Bad River Tribal Chairman, Mike Wiggins Jr.
Bayfield County DHS, Deanna Regan
Bayfield County DHS, Nina Bucher
Bayfield County DHS, Heather Gilbertson
Bayfield County Clerk, Lynn Divine
Bayfield County Administrator, Mark Abeles-Allison
Bayfield County Board of Supervisors Chair, Dennis Pocerlich
Red Cliff Tribal Chair, Christopher Boyd
WI DHS Area Administration, Karlie Pierson
WI Family Ties, Amy Polsin, Jessica Bigboy
Ashland Daily Press

Bayfield County
Comprehensive Community Services (CCS) Coordination Committee Meeting

Via Zoom –

January 10th, 2023

Members Present: Tom Croteau, Cecelia Webb, Lorna Gamble, Thomas Mittelstaedt, Josh Gilbert.

Others Present: Elizabeth Skulan, Katie Pierson, Andrea Yrjanainen. Val Levno, Terry Barningham, Jan Kupczyk

Call to Order and Introductions:

Meeting was called to order at 12:35 by Tom Mittelstaedt and roll call was taken by Val.

Discussion and Possible Action:

Minutes for Bayfield County from October 11th to be approved. Motion made by Josh G, Cecelia W, second and motion was passed, minutes approved.

CCS Plan and Policy Updates:

Val updated all on the Plan and Policy Updates for Ashland County CCS. Most changes consisted of staffing and address changes. Major updates were completed in the Vendor and Provider Lists, Organizational Chart, and Staff Listing. The Ashland County CCS staff moved from the 514 Main St. W building to 630 Sanborn Avenue building in September so there was address and phone update for that as well. The State of WI changed the Misconduct Reporting System and the Department of Quality Assurance/Office of Caregiver Quality changed their submission language and that was updated for the document. The Business Contract was also updated for the Plan and Policies. There were no significant changes at this time and this will reflect the changes for 2022 that will be submitted.

Motion made by Cecelia to approve changes, was second by Lorna and motion was passed, recommendation approved.

Satisfaction Survey Results for Wisconsin Department of Health:

Val updated us on the State Satisfaction Surveys given out to participants in both ACCS and BCCS. The surveys are for participants with mental health and/or substance use with 6 months of service history. Anyone who was discharged within 3 months who had 6 months of service were also eligible for the survey. The survey period was moved up for 2022 to August through October rather than over the holidays as previously done. Ashland had 26 active and 8 discharge surveys returned with 38

participants eligible with 1 youth. There were no family surveys this time. With 21 responses for ACCS at 62% that more than doubled what the state response rate was. Bayfield County had 25 active participants and 4 discharges participants that were eligible, 3 youth surveys and no family surveys. The response rate for them was 79% and without the discharges was 92% as the state response rate was only 30.9%. Ashland County scored a bit lower on outcome, functioning and social connections while Bayfield County had a lower response rate but was above the mean score. Looking to 2023 to helping participants connect in the community such as getting out and having coffee or lunch, make new friends and engage with contacts. Ashland County has such resources as the Stone Soup Cafe, Partners in Recovery, Genesis, and NAMI. Bayfield County has community gatherings at North Coast Coffee, area churches, walking and quilting groups, Red Cliff Drop-In Center has AA/NA supports and cultural activities for tribal and non-tribal community members. Tom M asked where this information could be located. Tom C stated that the service facilitators have this information and can be found in community centers. The service facilitators will be having these conversations with participants and with the addition of more service array staff and training by the service facilitators, it will be easier to find these community supports. Tom C. states that there will be planning to implement a process for group discussions. Participants do have the option of having whomever they want in the room/discussions with them.

Tom M asked for any further comments or questions.

Program Report:

The Program Report was discussed with all participants in the meeting.

Children's Services:

Val reported on the Equine Assisted Learning. Bridget has accommodated the request to have after school and weekend hours for the children involved in the program.

New Business:

Tom M. recommended that the election of officers should be at the April 2023 meeting. He also thanked all who have taken part in the committee.

Public Comment: (Please limit to 3 minutes)

No other participants besides the committee.

Other Business:

Cecelia stated that she will be opening up the upstairs of her home for the Life Ring Recovery Group in July and this is a non-religious group for anyone who is uncomfortable in the AA/NA setting. She will be ordering the resources to distribute soon and Val and Tom agreed to help promote this group for her.

Josh did mention the living wage for peer specialists and Val states that she will look in to this for him.

Future Meeting Date:

Next meeting will be on April 11th. This will be a hybrid meeting in Washburn.

Motion made to adjourn by Tom C and seconded by Cecelia W. Motion passed.

Meeting was adjourned at 1:45.

Respectfully submitted, Andrea Yrjanainen Ashland County Administrative Assistant.

**Ashland and Bayfield County Regional
Comprehensive Community Services (CCS) Coordination Committee Meeting**

**Via Zoom –
January 10th, 2023**

Members Present:

Ashland County: Terry Barningham, Jan Kupczyk

Bayfield County: Tom Croteau, Cecelia Webb, Lorna Gamble, Josh Gilbert.

Members-At-Large: Thomas Mittelstaedt, Val Levno

Members Excused: Colleen Grand

Members Not Excused: Melissa Dunphy

Others Present: Elizabeth Skulan, Katie Pierson, Andrea Yrjanainen.

Call to Order and Introductions:

Meeting was called to order at 12:35 by Tom Mittelstaedt and roll call was taken by Val.

Discussion and Possible Action:

Regional Minutes: Motion made by Jan K and seconded by Terry B to accept the minutes from October. Motion passed and minutes approved.
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CCS Plan and Policy Updates:

Val updated all on the Plan and Policy updates for Ashland County CCS and Bayfield County CCS. The changes were the same in both Ashland and Bayfield Plan and Policy update with the exception of the change of address for the Ashland County CCS program. Major updates were completed in the Vendor and Provider Lists, Organizational Chart, and Staff Listing. The Ashland County CCS staff moved from the 514 Main St. W building to 630 Sanborn Avenue building in September so there was address and phone update for that as well. The State of WI changed the Misconduct Reporting System and the Department of Quality Assurance/Office of Caregiver Quality changed their submission language. The Business Contract was also updated for the Plan and Policies.

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Motion made to adjourn by Terry B and seconded by Tom M. Motion passed.

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Respectfully submitted, Andrea Yrjanainen Ashland County Administrative Assistant.

**Ashland County Comprehensive Community Support
Bayfield County Comprehensive Community Support
Coordination Committee Program Report**

April 2023

Enrollment:

Ashland												
	Feb	Jan	Dec	2022 1 st Qtr	2022 2 nd Qtr	2022 3 rd Qtr	2022 4 th Qtr	2021 1 st Qtr	2021 2 nd Qtr	2021 3 rd Qtr	2021 4 th Qtr	
Total	41	39	41	55	54	53	55	87	74	77	65	
# of Children	2	2	1	1	5	3	2	11	12	7	4	
Intakes	3	4	7	9	10	17	13	26	20	19	16	
Discharges	1	6	3	11	17	11	14	16	23	28	19	
Referrals Closed	2	11	2	15	17	14	8	6	18	11	14	
Referrals Pending	3	7	14	7	6	11	14	7	5	4	9	
Referrals Received	4	7	7	21	26	37	21	28	35	27	29	
Inquiries Pending	3	3	4									

Bayfield												
	Feb	Jan	Dec	2022 1 st Qtr	2022 2 nd Qtr	2022 3 rd Qtr	2022 4 th Qtr	2021 1 st Qtr	2021 2 nd Qtr	2021 3 rd Qtr	2021 4 th Qtr	
Total	46	43	42	46	49	47	54	23	30	30	37	
# of Children	11	10	10	8	8	10	10	4	5	5	4	
Intakes	3	1	3	15	7	7	5	3	7	4	9	
Discharges	0	0	1	4	5	12	2	0	4	2	6	
Referrals Closed	0	1	1	3	5	2	6	4	2	4	2	
Referrals Pending	5	4	2	5	4	4	2	1	3	1	11	
Referrals Received	5	3	1	11	12	10	8	1	9	5	19	
Inquiries Pending	0	1	1									

Staffing:

- No changes

Provider Network:

- All CCS contracts (except Red Cliff Health Center) have been issued for 2023.
- Gritty Fish CrossFit in Washburn is adding staff. One of the new staff will be providing yoga as well as CrossFit.
- ACCS is contracting with Scott Johnson, Northbrook Counseling and Consulting for psychotherapy. Working on BCCS to also contract with them.
- indiGO hired a part-time skill building staff. Because of restructuring, two staff are taking on other roles at indiGO. Certified Peer Support is increasing with both the two Certified Peer Specialists we contract with and with an additional staff member who took training in January and passed certification test in March. We now have three Certified Peer Specialists.
- Contracts in place for skill building with Christian Servants Home Care.
- Rate setting in place for Almost Home Again (residential provider).

- Working with Northland Counseling to add a male psychotherapist at the Washburn office to CCS provider list.

Marketing and Outreach:

- Tom is connecting with law enforcement/sheriff/treatment court/criminal justice in Bayfield County
- Community Provider Meeting
- CA:tCH (Chequamegon Accountable: the Community of Health) – safety plans
- Northwest Wisconsin Community Service Agency, Inc. – homeless shelter in Ashland
- Ashland Wellness and Recovery Court
- Northland College
- CESA 12 CCoT Meeting (County Communities of Transition)
- ATLAS – WI DHS Resource for Substance Abuse treatment

Other Items:

- Replacing current Management Information System
- Recertification Site Visit – ACCS on Jan 11 and BCCS on Jan 12