

**Department of Human Services**  
117 East Fifth Street  
P.O. Box 100  
Washburn, WI 54891-0100  
Telephone (715) 373-6144 Fax (715) 373-6130  
Email: baycodhs@bayfieldcounty.wi.gov



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FROM: Carrie Linder, Aging and Disability Services Manager

DATE: June 13, 2022

RE: **Meeting Notice**

The Bayfield County Department of Human Services A&D Transportation Coordinating Committee will meet on **Monday, June 20th, 2022 at 8:00 a.m.** Due to COVID-19 and the pandemic, this meeting will take place remotely only. Public participation remote access is available via phone, 715-318-2087, at the start of the meeting and entering participant code 541 705 135 followed by the # sign. TCC members will receive an invitation via Microsoft Teams.

Notice is hereby given, in the event the standing committee does not have a quorum, the County Board Chair or Vice Chair may act as an ex officio member (County ordinance, Chapter 3, section 2-3-1(c)).

Any person wishing to attend who, because of a disability, requires special accommodations should contact the Department of Human Services at 715-373-6144, extension 110, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made.

The agenda includes: Approval of the March 2, 2022 draft meeting minutes; Review of the May 23, 2022 meeting notes, Transportation Copayment Waiver Policy recommendation to DHS Board, General marketing plan for transportation; Future meeting days and times; Adjournment.

cc: Post (bulletin board and website)

E-Mailed:  
Dennis Pocernich, County Board Chair  
Lynn Divine, County Clerk  
Human Services Board  
Elizabeth Skulan, BCDHS Director  
Management Staff  
Daily Press

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**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES  
TRANSPORTATION COORDINATING COMMITTEE**

**Carla Becker (Vice Chairman)  
Mary Dougherty (Chairman)**

**Carrie Linder  
Jeff Benton**

**Perri Campbell  
Jeremy Oswald**

**RE: June 20, 2022, A&D Transportation Coordinating Committee Meeting**

Dear Committee Members:

Please be advised that the next Transportation Coordinating Committee Meeting will be held on **Monday, June 20 2022, 8:00am – 9:00am via Microsoft Teams.**

Due to COVID19 and the pandemic, this meeting will be held remotely.

Public participation remote access is available by phone by calling +1 715-318-2087 United States, Eau Claire, at the start of the meeting and entering participant code 747 854 065 followed by the # sign. TCC members to receive an invitation via Microsoft Teams.

Notice is hereby given, in the event the standing committee does not have a quorum, the County Board Chair or Vice Chair may act as an ex officio member (County ordinance, Chapter 3, section 2-3-1 (c)).

Any person planning to attend who, because of a disability, requires special accommodations, should contact the Department of Human Services at 715-373-6144, at least 24 hours before the scheduled meeting time, so appropriate arrangements can be made.

The agenda for the meeting is as follows:

**AGENDA**

1. Call to order
2. **Discussion and Possible Action** – Review and approval of the March 2, 2022 meeting minutes
3. Review of May 23, 2022 meeting notes to be placed on file
4. **Discussion and Possible Action** -Transportation Copayment Waiver Policy recommendation to

Human Services Board

5. General Marketing Plan for Transportation

6. Motion or Chair Statement to Adjourn

Thank you!

Sincerely,

Carrie Linder

Aging and Disability Services Manager

c: Bayfield County DHS Transportation Coordinating Committee Members

**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES  
TRANSPORTATION COORDINATING COMMITTEE  
MICROSOFT TEAMS MEETING**

**03/02/2022**

**3:00 PM**

DRAFT:

Subject to change at  
the next TCC meeting

**Committee Members Excused:**

**Committee Members Present:** Jeremy Oswald, Beth Probst, Carrie Linder, Perri Campbell, Mary Dougherty

**Committee Member Absent:** Jeff Benton, Carla Becker

**Staff Present:** Mark Abeles-Allison

**Other Present:** Pat Daoust, Shari Nutt

**Call to Order and Introductions**

Mary Dougherty called the meeting to order at 3:01 PM.

**Agenda item**

**2. Discussion and Possible Action** – Review of the December 8, 2021, and February 1, 2022, Meeting Minutes. Jeremy motioned to accept the minutes, Beth seconded.

**3. Door2Door Update**

D2D started up on a snowstorm. Several rides have been provided. Drivers are on standby in the BART office participating in training. The Mobility Manager is following up with those who inquired prior to being ready to provide rides. Iron River to Ashland bus also received a reservation for last Friday. D2D is being advertised in the Connection, Evergreen Shopper, Bottom Line News, social media. Carrie will send out to county employees. Mobility Manager will be going out and presenting as requested at various gatherings, such as senior meal sites, etc.

Questions: Does the Red Cliff bus go to the Town of Bayfield? It goes as far south as Ski Hill Rd. Do individuals have to use the Red Cliff and/or BART route bus? Each person needs to be individually evaluated as to their situation. Mobility manager will work with individuals to determine if they have barriers to ride the Red Cliff bus and/or the BART route bus.

Final fare sheet to be sent to the committee and local Chambers.  
Discussion occurred.

#### **4. 2022 Marketing of Transportation Services**

What do we need to market?

How are transportation services currently being marketed?

What should be included?

Should a booklet with each service offered be created? Maybe a rack card?

Transportation services are currently in the Senior Resource Directory and the online ADRC directory and on individual provider websites. Need to make this information available to the general public, not just target populations.

Include a short description of each service with contact info and include a QR code. Develop a broader reaching comprehensive document and include, ferry, airports, etc.

Jeremy will do research for the QR code, creation of it, limitations, etc.

Carrie will request use of 85.21 trust fund for creation of and sending out additional transportation information resources. Carrie will seek what other Aging Departments may have in place.

Jenise and Mary will work on consolidating the information currently in place, so it is current and in a format that is user friendly.

Mary will revisit the transportation survey results to see where the needs are and how to get the information out. Group will determine the communities in which to place the rack cards, i.e., Bayfield Rec Center. Future ideas include town hall meetings will be determined.

Include a line stating if people have questions, they can call the BART mobility manager.

Beth Probst announced she will step down from serving on the committee, as Jeremy also represents The Lakes.

#### **Future Meeting Date**

Meet again on April 6 at 2:00.

#### **Adjournment**

*Mary Dougherty adjourned the meeting at 3:54 PM.*

Minutes respectfully submitted by Carrie Linder.

**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES  
TRANSPORTATION COORDINATING COMMITTEE  
MICROSOFT TEAMS MEETING**

**5/23/2022  
3 – 4 PM**

**DRAFT**

**Committee Members Excused:** Carla Becker, Perri Campbell-Shuga, Jeff Benton

**Committee Members Present:** Mary Dougherty, Jeremy Oswald, Carrie Linder

**Committee Member Absent:**

**Staff Present:** Jenise Swartley

**Other Present:** Shari Nutt, Pat Doust

**1. Call to Order and Introductions**

Mary Dougherty called the meeting to order at 3:05. and introductions were made.

2. Discussion and Possible Action – Review of the March 2, 2022, Meeting Minutes  
Tabled due to lack of quorum.

3. Discussion and Possible Action -Transportation Copayment Waiver Policy recommendation to Human Services Board-No action taken due to lack of quorum.  
Discussion: In Price County, BART is accepting what a dialysis patient can pay at that time. They keep track of what she pays and charges Price County for whatever she isn't able to pay. In Bayfield County currently, there is a copayment plan for the volunteer driver program. Sometimes when people cannot pay, they set up a payment plan with the county. Carrie would like to see a way to make D2D more affordable for older adults and person with disabilities who do not qualify for other publicly funded transportation services. .If a waiver were implemented, persons eligible will be given vouchers and BART will accept and them invoice DHS for the service provided. The DOT 85.21 grant will be used to cover the cost of the vouchers. Individuals who are found eligible to have copayment waived will still be given an opportunity to contribute something to the cost of the service.

4. Discussion and Possible Action - No action taken due to lack of quorum.  
Discussion: Age consideration for usage of the 85.21 grant We can be set as low as 55. It is currently set at 60 because other programs are set at 60. Tribal programs for seniors usually start at 55. Linder stated this is something to consider when submitting for the 2023 85.21 application.

**5. Door2Door Update**

The ridership is still low. They received a lot of excited callers when they sent out the first mailer, but that hasn't continued. People are utilizing it in the Mason area, and they're giving rides here and there.

**6. D2D County-wide mailing**

In an attempt to increase ridership, BART is going to send out another county-wide mailer. We reviewed it and made some edits. These can also be given out through County and CORE programs.

7. General Marketing Plan for Transportation  
Tabled

**Future Meeting Date**

6/20 either from 8-9 AM or 3-4 PM.

**Adjournment**

*Statement to adjourn at 4:00, by Chair Dougherty.*

Minutes respectfully submitted by Jenise Swartley.

**DRAFT**

**S 85.21 Transportation Co-Payment Waiver Policy**

**Purpose:** Bayfield County is committed to provide specialized transportation services to as many of older and disabled residents as possible. To meet this goal and the requirements of the s. 85.21 grant and to perpetuate the program, co-payments for transportation services are charged to elder and disabled residents who access the Transportation Projects funded with S 85.21 funding.

**Policy:** The Department will review requests to waive co-payments for riders on a case-by-case basis. There is a procedure for submitting a request to waive the co-payments.

<b>Person(s) Responsible</b>	<b>Action</b>
Rider	Seeks transportation and are informed of the options and co-payments.
Rider	Requests a waiver of the co-payment.
DHS Staff	Provide Waiver of Co-Payment form to rider.
Rider	Submits the completed form and includes all reasons that might justify a waiver, to the Aging & Disability Section Manager
Aging & Disability Services Manager	Reviews the request and considers the following: <ul style="list-style-type: none"> <li>• If rider is at or below 150% of Federal Poverty Level</li> <li>• If the rider is subject to any exceptional expenses and the nature of those expenses</li> </ul> Approves or denies the request.  Informs transportation vendor of waiver approval and requests co-payments/fares be invoiced to BCDHS.  Informs Support Staff of waiver status of rider.  The decision of the Aging & Disability Services Section Manger is final. There is no appeal process.



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**S. 85.21 Transportation  
Co-Payment Waiver Form**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Date of Birth:** \_\_\_\_\_

**Disability (if applicable):** \_\_\_\_\_

**Are you at or below 150% of Poverty Level?**  YES  NO

**Please Explain Unusual Circumstances:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Are you subject to exceptional expenses?**  YES  NO

**Please Explain Exceptional Expenses:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Please Explain Transportation Needs:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Programs currently enrolled:**  Medical Assistance  Family Care  Iris  Other \_\_\_\_\_

**Please return this completed form to:**

Carrie Linder, Aging and Disability Services Manager

PO Box 100 Washburn, WI 54891

[Carrie.linder@bayfieldcounty.wi.gov](mailto:Carrie.linder@bayfieldcounty.wi.gov)

**150% of the HHS Poverty Guidelines for 2022\***  
Monthly Basis

Persons in family unit	48 Contiguous States and D.C.	Alaska	Hawaii
1	\$1,698.75	\$2,123.75	\$1,953.75
2	\$2,288.75	\$2,861.25	\$2,632.50
3	\$2,878.75	\$3,598.75	\$3,311.25
4	\$3,468.75	\$4,336.25	\$3,990.00
5	\$4,058.75	\$5,073.75	\$4,668.75
6	\$4,648.75	\$5,811.25	\$5,347.50
7	\$5,238.75	\$6,548.75	\$6,026.25
8	\$5,828.75	\$7,286.25	\$6,705.00
For each additional person add	\$590.00	\$737.50	\$678.75

\* As required by section 673(2) of the Omnibus Budget Reconciliation Act of 1981 (Pub. L. 97-35 - reauthorized by Pub. L. 105-285, Section 201 (1988)).