



Bayfield County Administrator

117 E 5th Street, PO Box 878, Washburn, WI 54891

Ph: 715-373-6181 Fx: 715-373-6153

Mark Abeles-Allison, *County Administrator*

Kristine Kavajecz, *Human Resources Director*

Paige Terry, *Clerk*

BAYFIELD COUNTY PERSONNEL COMMITTEE MEETING

Brett Rondeau, *Chair*

Fred Strand

Mary Dougherty, *Vice-Chair*

Dennis Pocernich

Marty Milanowski

Dear County Board Members:

This letter is written to inform you of the Bayfield County Personnel Committee Meeting scheduled for **2:00pm Thursday, September 29, 2022**. This meeting will be held Remotely and In Person at the Bayfield County Board Room, Bayfield County Courthouse, Washburn, WI. Supervisors and the public will be able to participate in the Meeting via voice either by using the internet link or phone number below.

Microsoft Teams meeting

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Meeting ID: 262 781 295 12

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Phone Conference ID: 754 134 695#

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Please contact Bayfield County at 715-373-6181 or 715-373-6100 if you have access questions prior to the meeting. During the meeting if you have connection issues please email mark.abeles-allison@bayfieldcounty.wi.gov

Notice is hereby given that a majority of the Bayfield County Board may be present at the meeting to gather information about a subject over which they have decision-making responsibility. This constitutes a meeting of the Bayfield County Board pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis. 2d 553, 494

N.W.2d 408(1993), and must be noticed as such, although the County Board will not take any formal action at this meeting.

AGENDA

1. Call to order
2. Public Comment
3. Discussion and Possible Action Regarding Approval of Minutes of August 18, 2022
4. The committee may enter in and out of closed session pursuant to Wisconsin Statutes §19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discussion and Possible action Regarding:
 - i. Approve Closed Session Minutes
 - ii. WPPA Union Negotiations
5. Discussion and Possible Action Regarding WPPA Union Negotiations
6. Discussion and Possible Action regarding flexible benefits administrator
7. Discussion and Possible Action regarding flexible benefits plan and design changes.
8. Reports
 - a) Personnel Financial Report as of August 31, 2022

Should you have any questions in the meantime, please do not hesitate to contact the County Administrator's Office at 715 373-6181, mark.abeles-allison@bayfieldcounty.wi.gov

Sincerely,

Mark Abeles-Allison

Mark Abeles-Allison

Bayfield County Administrator

MAA/kak

Enc.

Any person planning to attend a Bayfield County meeting that has a disability requiring special accommodations should contact 373-6100, 24-hours before the scheduled meeting, so appropriate arrangements can be made.

cc: Ms. Lynn Divine, Bayfield County Clerk
Bayfield County Board of Supervisors
The Daily Press, via email

**Minutes of the
Bayfield County Personnel Committee Meeting
1:30 PM, August 18, 2022
Meeting was Held Remotely through Microsoft Teams
and In Person in the Emergency Operations Center**

Members Present: Fred Strand, Marty Milanowski, Brett Rondeau Mary Dougherty, Dennis Pocernich

Others Present: Mark Abeles-Allison County Administrator, Kristine Kavajecz-Human Resources Director, Andy Runice (portion of closed session), Rich Burghaus, Chris Benton, Dave Renz, Dave Dawson

Meeting called to order at 1:30pm by Chairman Rondeau

Motion Milanowski, Strand to approve minutes of the July 28, 2022 Personnel Committee meeting. Motion Carried (5-0)

Motion Milanowski, Strand to enter into closed session pursuant to Wisconsin Statutes §19.85(1) (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Discussion and Possible action Regarding:

- i. Approve Closed Session Minutes*
- ii. Strategy Regarding Union Negotiations*
- iii. WPPA Union Negotiations*
- iv. 2023 Reclassification Requests & Human Services Social Worker*

Motion Carried (5-0) Entered closed session at 1:32pm.

Motion Milanowski, Strand to return to open session. Motion Carried (5-0) Returned to open session at 3:49pm.

Vacation Carry-Over duration, extension from three months to six months: *Motion Strand, Dougherty to approve use of carry-over vacation for up to six months. Motion Carried (5-0)*

Reports

- a) New Position Requests, Budget 2023: List was reviewed.
- b) Personnel Financial Report as of July 31, 2022: Very close to the same expense as this time last year. Figures are starting to rise due to recent filling of vacant positions.

Meeting adjourned at 3:55pm.

Minutes respectfully submitted by Kristine Kavajecz



Personnel Financial Through August 31, 2022

Through 08/31/22
 Prior Fiscal Year Activity Included
 Summary Listing

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 100 - General									
EXPENSE									
Department 00 - General Fund	.00	.00	.00	.00	.00	.00	.00	+++	681.37
Department 01 - County Board	49,519.00	.00	49,519.00	4,249.27	.00	37,135.35	12,383.65	75	33,690.57
Department 02 - Clerk of Courts	346,277.00	.00	346,277.00	30,000.17	.00	226,531.15	119,745.85	65	228,102.59
Department 04 - Criminal Justice	155,472.00	.00	155,472.00	12,721.81	.00	105,418.55	50,053.45	68	93,127.19
Department 06 - Coroner	15,031.00	.00	15,031.00	538.07	.00	8,314.50	6,716.50	55	7,793.87
Department 07 - Administrator	291,164.00	.00	291,164.00	23,686.23	.00	191,472.96	99,691.04	66	189,432.57
Department 08 - District Attorney	167,641.00	.00	167,641.00	14,665.05	.00	113,392.43	54,248.57	68	109,640.73
Department 09 - Child Support	218,283.00	.00	218,283.00	16,928.51	.00	133,058.12	85,224.88	61	125,824.59
Department 10 - County Clerk	355,205.00	.00	355,205.00	28,381.96	.00	232,433.69	122,771.31	65	232,389.49
Department 12 - Treasurer	155,144.00	.00	155,144.00	10,784.66	.00	84,171.97	70,972.03	54	103,836.01
Department 13 - Land Records	406,031.00	.00	406,031.00	31,415.06	.00	254,951.33	151,079.67	63	262,863.84
Department 14 - Court House	269,642.00	.00	269,642.00	20,310.36	.00	171,921.52	97,720.48	64	164,366.67
Department 15 - Register of Deeds	159,208.00	.00	159,208.00	12,583.21	.00	104,436.62	54,771.38	66	97,949.53
Department 17 - Sheriff	3,868,112.00	.00	3,868,112.00	281,748.46	.00	2,263,035.05	1,605,076.95	59	2,378,139.82
Department 18 - Emergency Management	107,323.00	.00	107,323.00	9,134.54	.00	72,778.92	34,544.08	68	93,729.74
Department 19 - Veteran's Services	107,498.00	.00	107,498.00	8,352.55	.00	67,770.54	39,727.46	63	59,766.81
Department 20 - Health	780,246.00	.00	780,246.00	68,567.62	.00	532,498.23	247,747.77	68	470,902.93
Department 22 - Fair	.00	.00	.00	.00	.00	.00	.00	+++	.00
Department 23 - Tourism	197,877.00	.00	197,877.00	27,954.56	.00	127,859.49	70,017.51	65	119,375.50
Department 25 - UW Extension	95,121.00	.00	95,121.00	7,358.04	.00	57,122.19	37,998.81	60	61,360.53
Department 26 - Zoning	379,748.00	.00	379,748.00	35,287.64	.00	260,645.44	119,102.56	69	249,375.41
Department 28 - Land Conservation	267,185.00	.00	267,185.00	36,541.27	.00	239,831.84	27,353.16	90	191,709.77
Department 29 - Land Use Planning	.00	.00	.00	.00	.00	.00	.00	+++	.00
Department 31 - Information Services	310,296.00	.00	310,296.00	25,041.18	.00	202,838.00	107,458.00	65	198,510.84
Department 34 - Forestry	1,000,277.00	.00	1,000,277.00	78,435.97	.00	614,852.12	385,424.88	61	586,585.85
EXPENSE TOTALS	\$9,702,300.00	\$0.00	\$9,702,300.00	\$784,686.19	\$0.00	\$6,102,470.01	\$3,599,829.99	63%	\$6,059,156.22
Fund 100 - General Totals									
EXPENSE TOTALS	9,702,300.00	.00	9,702,300.00	784,686.19	.00	6,102,470.01	3,599,829.99	63%	6,059,156.22
Fund 100 - General Totals	(\$9,702,300.00)	\$0.00	(\$9,702,300.00)	(\$784,686.19)	\$0.00	(\$6,102,470.01)	(\$3,599,829.99)		(\$6,059,156.22)
Fund 235 - Human Services									
EXPENSE									
Department 00 - General Fund	.00	.00	.00	.00	.00	740.09	(740.09)	+++	1,516.51
Department 47 - Behavioral Health & Community	219,012.00	.00	219,012.00	23,647.92	.00	162,233.65	56,778.35	74	150,806.39
Department 48 - Community Support Program (CSP)	1,671.00	.00	1,671.00	.00	.00	248.05	1,422.95	15	.00
Department 51 - Regional Crisis Initiative	3,850.00	.00	3,850.00	.00	.00	.00	3,850.00	0	.00
Department 52 - AMSO	581,919.00	.00	581,919.00	44,795.21	.00	358,702.59	223,216.41	62	403,403.82
Department 53 - Family Services	1,530,919.00	.00	1,530,919.00	39,665.94	.00	346,011.39	1,184,907.61	23	364,373.43
Department 54 - Economic Support	395,440.00	.00	395,440.00	29,760.45	.00	220,607.81	174,832.19	56	256,803.75



Personnel Financial Through August 31, 2022

Through 08/31/22
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 Summary Listing

Organization	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year YTD
Fund 235 - Human Services									
EXPENSE									
Department 55 - Aging and Disabilities	151,883.00	.00	151,883.00	17,030.80	.00	183,063.23	(31,180.23)	121	202,181.38
Department 56 - GWAAR	277,326.00	.00	277,326.00	22,810.20	.00	153,708.68	123,617.32	55	170,134.62
Department 58 - ADRC-Bayfield Co	114,659.00	.00	114,659.00	12,217.02	.00	70,536.86	44,122.14	62	70,854.15
Department 59 - ADRC-North	115,346.00	.00	115,346.00	9,167.64	.00	74,703.94	40,642.06	65	76,424.97
EXPENSE TOTALS	\$3,392,025.00	\$0.00	\$3,392,025.00	\$199,095.18	\$0.00	\$1,570,556.29	\$1,821,468.71	46%	\$1,696,499.02
Fund 235 - Human Services Totals									
EXPENSE TOTALS	3,392,025.00	.00	3,392,025.00	199,095.18	.00	1,570,556.29	1,821,468.71	46%	1,696,499.02
Fund 235 - Human Services Totals	(\$3,392,025.00)	\$0.00	(\$3,392,025.00)	(\$199,095.18)	\$0.00	(\$1,570,556.29)	(\$1,821,468.71)		(\$1,696,499.02)
Fund 276 - American Rescue Plan 2021 Grant									
EXPENSE									
Department 20 - Health	53,645.00	(41,000.00)	12,645.00	.00	.00	2,671.87	9,973.13	21	2,180.22
Department 56 - GWAAR	90,000.00	.00	90,000.00	4,653.98	.00	37,682.41	52,317.59	42	.00
EXPENSE TOTALS	\$143,645.00	(\$41,000.00)	\$102,645.00	\$4,653.98	\$0.00	\$40,354.28	\$62,290.72	39%	\$2,180.22
Fund 276 - American Rescue Plan 2021 Grant Totals									
EXPENSE TOTALS	143,645.00	(41,000.00)	102,645.00	4,653.98	.00	40,354.28	62,290.72	39%	2,180.22
Fund 276 - American Rescue Plan 2021 Grant Totals	(\$143,645.00)	\$41,000.00	(\$102,645.00)	(\$4,653.98)	\$0.00	(\$40,354.28)	(\$62,290.72)		(\$2,180.22)
Fund 710 - Highway									
EXPENSE									
Department 71 - Highway Dept	2,312,561.00	.00	2,312,561.00	174,628.69	.00	1,526,133.16	786,427.84	66	1,411,830.77
EXPENSE TOTALS	\$2,312,561.00	\$0.00	\$2,312,561.00	\$174,628.69	\$0.00	\$1,526,133.16	\$786,427.84	66%	\$1,411,830.77
Fund 710 - Highway Totals									
EXPENSE TOTALS	2,312,561.00	.00	2,312,561.00	174,628.69	.00	1,526,133.16	786,427.84	66%	1,411,830.77
Fund 710 - Highway Totals	(\$2,312,561.00)	\$0.00	(\$2,312,561.00)	(\$174,628.69)	\$0.00	(\$1,526,133.16)	(\$786,427.84)		(\$1,411,830.77)
Grand Totals									
EXPENSE TOTALS	15,550,531.00	(41,000.00)	15,509,531.00	1,163,064.04	.00	9,239,513.74	6,270,017.26	60%	9,169,666.23
Grand Totals	(\$15,550,531.00)	\$41,000.00	(\$15,509,531.00)	(\$1,163,064.04)	\$0.00	(\$9,239,513.74)	(\$6,270,017.26)		(\$9,169,666.23)