

Department of Human Services
117 East Fifth Street
P.O. Box 100
Washburn, WI 54891-0100



FROM: Carrie Linder, Aging and Disability Services Manager

DATE: March 8, 2021

RE: **Meeting Notice**

The Bayfield County Department of Human Services Nutrition Program Advisory Council Committee will meet on **Monday, March 15, 2021 immediately following the Aging and Disability Services Advisory Committee Meeting.**

Due to COVID-19 and the pandemic, remote access to this meeting will originate from Conference Room A, lower level of the Courthouse in Washburn. Public participation remote access is available by phone by calling 1-715-318-2087 at the start of the meeting and entering participant code 229542145 followed by the # sign.

Notice is hereby given, in the event the standing committee does not have a quorum, the County Board Chair or Vice Chair may act as an ex officio member (County ordinance, Chapter 3, section 2-3-1(c)).

Any person wishing to attend who, because of a disability, requires special accommodations should contact the Department of Human Services at 715-373-6144, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made.
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The agenda includes: Review of the December 7, 2020 Meeting Minutes; Discussion and Possible Action-Congregate Reopening Status-Pam Van Kampen, Older Americans Act Consultant; Nutrition Program Updates; and other business that may come before the Committee.

cc: Post (bulletin board and website)

E-Mailed:

Dennis Pocerlich, County Board Chair
Mark Abeles-Allison, County Administrator
Lynn Divine, County Clerk
Human Services Board
Elizabeth Skulan, BCDHS Director
Management Staff
Sara Wartman, Health Dept. Director
Greater Wisconsin Agency on Aging Resources, Inc. (GWAAR)
DCS, Rhinelander
Red Cliff-Tribal Chair
Daily Press

K:\Agends and Minutes\A&D Nutrition Advisory Council \Notices\NAC Meeting Notice March 2021

**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES
NUTRITION PROGRAM ADVISORY COUNCIL COMMITTEE**

**Karen Anderson
Lynette Benzschawel (Vice-Chairman)
Richard Kemmer (Chairman)**

**Sam Ray
Red Cliff Elder Program Rep.
David Zepczyk**

RE: March 15, 2021 Nutrition Advisory Council Meeting

Dear Committee Members:

Please be advised that the meeting of the Bayfield County Department of Human Services Nutrition Advisory Council will be held on Monday, March 15, 2021 immediately following the ADAC Meeting. Due to COVID19 and the pandemic, remote access to this meeting will originate from Conference Room A, Washburn, Wisconsin.

Public participation remote access is available by phone by calling 1-715-318-2087 at the start of the meeting and entering participant code, 229542145 followed by the # sign. ADAC members to receive an invitation via Microsoft Teams.

Notice is hereby given, in the event the standing committee does not have a quorum, the County Board Chair or Vice Chair may act as an ex officio member (County ordinance, Chapter 3, section 2-3-1 (c)).

Any person planning to attend who, because of a disability, requires special accommodations, should contact the Department of Human Services at 715-373-6144, at least 24 hours before the scheduled meeting time, so appropriate arrangements can be made.

The agenda for the meeting is as follows:

AMENDED AGENDA

1. Call to Order and Introductions
2. **Discussion and Possible Action**-Review of the December 7, 2020 Meeting Minutes
3. **Discussion and Possible Action**-Congregate Reopening Status- Pam VanKampen, RDN, CD
Older Americans Act Consultant — Nutrition Specialist Greater Wisconsin Agency on Aging Resources
4. Nutrition Program Updates
 - A. Review number of meals for 4th Quarter of 2020
 - B. HDM Rerouting Project-Update
 - C. Grab and Go in Iron River-Update
 - D. 2021 ENP participant survey
5. Motion to Adjourn

Thank you and Stay Safe!

Carrie Linder, Aging and Disability Services Manager

c: Bayfield County DHS ADAC Committee Members

**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES
NUTRITION ADVISORY COUNCIL COMMITTEE**

Courthouse via Phone Conference

December 7, 2020

4:33 p.m.

DRAFT: Subject to change at the March meeting.

**Committee Members Present
via Conference Call:**

Karen Anderson, Lynette Benzschawel (Vice Chairman), Anna Hanson, Richard Kemmer (Chairman), Martha Oie, Sam Ray, David Zepczyk

Committee Member Excused:

Committee Member Absent:

Staff Present

via Conference Call:

Carrie Linder, Jane Cook

Call to Order and Introductions

Linder called the meeting to order at 4:33 p.m. No introductions were made.

Discussion and Possible Action-Review of September 21, 2020 Meeting Minutes

Motion by Benzschawel to approve the September 21, 2020 Minutes, second by Ray. Motion carried.

Discussion and Possible Action-2021 Elder Nutrition Program Budget

Linder covered budget information in the ADAC meeting. Due to requirement to have a Nutrition Advisory Council, the ENP budget is also included in this agenda. Moved funding from congregate to HDM amounts due to the pandemic issue.

Motion by Benzschawel to approve NAC Budget, second by Ray. Motion carried.

Nutrition Program Updates

- A. Reviewed number of meals served in the 3rd Quarter of 2020 – Brief discussion.
- B. Grab and Go Status – all Grab and Go meals served are documented as HDM meals. Will provide in January the number of meals that have been increased that are not Grab and Go. Grab and Go sites were implemented in Port Wing and Iron River. Port Wing closed in August due to business closing. Iron River closed on November 18, 2020. Caterer for Grab and Go has sold her business. Plans for coming months for 2021 will be pursued.
- C. Home Delivered Meal Rerouting Project – There are two county employees who cover the majority of the county. Drivers spend 7-8 hours on the road delivering meals from 8:00-3:00, 4 days per week. They start the day at Chartwells of Northland College. Some participants are getting their meals as early as 9:00 and as late as 2:30 pm. We are surveying participants to learn what is important to them. A state survey was conducted to learn what other counties are doing. There were 38 responses out of 72 counties. Those responses were reviewed and brief discussion took place.
- D. Review survey results that went out to our currently participants. 70-80 surveys have been returned; results are being tabulated.

Adjournment

Motion by Ray to adjourn at 4:50 p.m., second by Benzschawel. Motion carried.

Minutes respectfully submitted by Jane M. Cook, Clerk III

12/07/2020



Dates: (Thursday's) April 01 – 29, 2021
Pick Up Time: 11:30 AM – 12:30 PM
 Reservations Required

Pick Up Location:
 Iron River Community Center
 8275 East Mill Street, Iron River, WI 54847
 Meals provided by Helen Hyde

Reservation Phone #: 715-373-3396

- You must call by 12:00 noon the Monday prior to reserve your meal(s).
- You may only make reservations one week at a time.

Cost: Suggested contribution amount is \$2.50/meal*

***Must have exact amount. No change will be given.**

You will not be turned away if you are unable to make a contribution.

Eligibility Requirements:

- Age 60+
 - Ability to pick-up meal
- Registration Form must be completed to participate.*

APRIL 2021 MENU		
<p>Thursday, April 1 Lasagna Mixed Fruit Coleslaw Dinner Roll Dessert Milk</p>	<p>Thursday, April 8 Stuffed Chicken Breast Fruit Vegetable Dinner Roll Dessert Milk</p>	<p>Thursday, April 15 Cabbage Rolls Mashed Potatoes Fruit Dinner Roll Dessert Milk</p>
<p>Thursday, April 22 Ham Dinner with Scalloped potatoes Kidney Bean Salad Fruit Dinner Roll Dessert Milk</p>	<p>Thursday, April 29 Meatballs Mashed potatoes Tomato Salad Fruit Dinner Roll Milk</p>	

Tell Us What You Think.....*Your Opinion Matters!*

(Agency Name) Carryout Meal Survey – 2021

1. How often:

	Never	Rarely	Sometimes	Usually	Always
Are you satisfied with the way the food tastes?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are you satisfied with the way the food looks?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. When you pick up a meal, how much of your **total daily food intake** is from this meal?

- Less than one-third (1/3)
- About one-third (1/3)
- About half (1/2)
- About two-thirds (2/3)
- More than two-thirds (2/3)

3. What prevents you from picking up meals more often? (Mark all that apply)

- I need transportation.
- I need a special diet that is not available. (please describe) _____
- I have an illness or health condition that prevents me from attending more often.
- The program requires meal reservations in advance.
- The program is not available on the days I want to pick up a meal.
- The program is not available during the time of day that I want to pick up a meal.
- Other (please describe) _____
- I do not wish to pick up meals more often.
- Not applicable: I pick up meals whenever they are available.

4. When it's safe to dine with others, would you attend an in-person dining center?

- Yes
- No

5. The ability to pick up meals provides: (Mark all that apply)

- Someone to talk to
- A link to get more support if I need it
- Something to look forward to
- Other (please describe) _____
- None of the above

Continue survey on next page →

6. If the program has impacted your health and safety during the COVID-19 pandemic, please tell us how: _____

7. In the past week, how many visits did you receive from another person (including family, friends, and relatives)?

- 0 visits
- 1-3 visits
- 4-5 visits
- 6-9 visits
- 10 or more visits

8. Do you live alone?

- Yes
- No

9. In general,

Hardly Ever Some of the time Often

	Hardly Ever	Some of the time	Often
How often do you feel that you lack companionship?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How often do you feel left out?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
How often do you feel isolated from others?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

10. What is your race/ethnicity? (Mark all that apply)

- American Indian/Alaskan Native
- Asian
- Black/African-American
- Hispanic/Latino
- Native Hawaiian/Pacific Islander
- White/Caucasian
- Other (describe) _____

Other Comments:

Thank you for your feedback

Tell Us What You Think.....*Your Opinion Matters!*

(Agency Name) Home-Delivered Meals Survey – 2021

1. How often:

	Never	Rarely	Sometimes	Usually	Always
Are you satisfied with the way the food tastes?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Are you satisfied with the way the food looks?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do hot foods arrive hot when delivered?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Do cold foods arrive cold when delivered?	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

2. How much of your **total daily food intake** is from the meal that is delivered?

- Less than one-third (1/3)
- About one-third (1/3)
- About half (1/2)
- About two-thirds (2/3)
- More than two-thirds (2/3)

3. Having meals delivered to me by a person provides: (Mark all that apply)

- Someone to talk to
- A sense of safety and security
- A link to get more support if I need it
- Something to look forward to
- Other (please describe) _____
- None of the above

4. If the Home-Delivered Meal Program has impacted your health and safety during the COVID-19 pandemic, please tell us how: _____

5. In the past week, how many visits did you receive from another person (including family, friends, and relatives, but not including the meal delivery team)?

- 0 visits
- 1-3 visits
- 4-5 visits
- 6-9 visits
- 10 or more visits

Continue survey on next page →

6. Do you live alone?

- Yes
- No

7. In general,

Hardly Ever

Some of the time

Often

How often do you
feel that you lack
companionship?

How often do you
feel left out?

How often do you
feel isolated from
others?

8. What is your race/ethnicity? (Mark all that apply)

- American Indian/Alaskan Native
- Asian
- Black/African-American
- Hispanic/Latino
- Native Hawaiian/Pacific Islander
- White/Caucasian
- Other (describe) _____

9. If you could change one thing about the Home-Delivered Meal Program, what would that be?

10. Would you recommend the Home-Delivered Meal Program to a friend or family member?

- Yes
- No
- Don't know

Other Comments:

Thank you for your feedback