

Department of Human Services
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**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES
TRANSPORTATION COORDINATING COMMITTEE**

Carla Becker (Vice Chairman)
Jeff Benton
Mary Dougherty (Chairman)

Carrie Linder
Jeremy Oswald
Beth Probst

Perri Shuga

RE: October 12, 2021 Transportation Coordinating Committee Meeting

Dear Committee Members:

Please be advised that the next Transportation Coordinating Committee Meeting will be held on **Tuesday October 12, 2021 3:00pm – 4:30pm via Microsoft Teams.**

Due to COVID19 and the pandemic, remote access to this meeting will originate from Conference Room A, Washburn, Wisconsin.

Public participation remote access is available by phone by calling [+1 715-318-2087](tel:+17153182087) United States, Eau Claire at the start of the meeting and entering participant code 568994313 followed by the # sign. TCC members to receive an invitation via Microsoft Teams.

Notice is hereby given, in the event the standing committee does not have a quorum, the County Board Chair or Vice Chair may act as an ex officio member (County ordinance, Chapter 3, section 2-3-1 (c)).

Any person planning to attend who, because of a disability, requires special accommodations, should contact the Department of Human Services at 715-373-6144, at least 24 hours before the scheduled meeting time, so appropriate arrangements can be made.

The agenda for the meeting is as follows:

AGENDA

1. Call to order
2. **Discussion and Possible Action** – Review of the August 23, 2021 Meeting Minutes
3. Shared Ride Taxi Project-Review and Discuss
4. **Discussion and Possible Action** 2022 85.21 Grant application
5. **Discussion and Possible Action** - Request by Forward Horizons

6. Discuss next action steps
7. Motion or Chair Statement to Adjourn

Thank you!

Sincerely,

Carrie Linder
Aging and Disability Services Manager

c: Bayfield County DHS Transportation Coordinating Committee Members

**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES
TRANSPORTATION COORDINATING COMMITTEE
MICROSOFT TEAMS MEETING**

**8/23/2021
3 – 4 PM**

DRAFT

Committee Members Present: Perri Shuga-Campell, Jeremy Oswald, Mary Dougherty, Carla Becker, Carrie Linder

Committee Members Excused: Jeff Benton, Beth Probst

Committee Member Absent:

Staff Present: Elizabeth Skulan,

Other Present: Pat Daoust, Jenise Swartley

Call to Order and Introductions

Mary Dougherty called the meeting to order at 3:03 PM.

Agenda item (List each individually and provide brief overview)

1. **Discussion and Possible Action** – Review of the April 20, 2021 Meeting Minutes Motion by Jeremy, second by Carrie to approve the minutes, motion carried.
2. Rural Transportation Grant-Update by Pat Daoust

Grant Status Update:

FTA is still reviewing the grants despite it being past the initial notification date they set. They have not given an updated timeline for notification of the grant. Pat believes there were a lot of applicants but is optimistic that the BART/Bayfield County application is competitive.

Review of Application Details:

The application proposed a door-to-door van service with no fixed route through all of Bayfield County. This service would transport people anywhere within Bayfield County as well as to Ashland and Hayward. On-demand service would be available, but riders are requested to schedule their rides ahead of time to ensure that transportation is available when they need it. BART would have the flexibility to adjust the hours of service as they discover which days and hours are most popular. Rides will be shared with multiple riders as able. This service is considered “paratransit.”

Funding Update:

There is still the possibility to run the program even if we do not receive the grant. Funding can come from the 5311 grant/program. The 5311 grant can provide 50% of the funding, the 8520 grant can provide 12.6%, fare box can provide 12%, and the local share can provide 25%.

Discussion regarding funding a service like this or a fixed route bus service withing Iron River. Pat included the Iron River route in the 2021 budget, so could start that as soon as permission is granted and local share secured. If a door-to-door service is considered more of a priority rather than Iron

River service, funds may be reallocated to do so. A door-to-door service may also show what the demand to Iron River is and show whether or not a bus service for Iron River is necessary or not.

Discussion regarding the local share of \$25,000 took place. This would alleviate the risk of using grant money that needs to be directed to services that are utilized by certain percentages of older adults and people with disabilities since we do not know who will be utilizing this new service. The County is currently going through the budget process, and we have the ability to ask the county to direct funding to the door-to-door van service. Mary sees the need for this service due to the requests for transportation received by CORE Community Resources. Both Jeremy and Mary are willing to advocate for this funding from the general county budget. There is also the possibility that ARPA funds could be directed to this service. ARPA funds do not need to be spent until the end of 2024. If the grant is received, the ARPA funds can be put on hold until the grant funding runs out.

3. Review and refine TCC's goals and activities

How can we continue to do transportation better in Bayfield County? What is the TCC's role in it? Work on getting the door-to-door service will continue as the main priority. This will include evaluation and assessment of it's success.

4. Discuss next action steps

Carrie and Pat will put together a proposal by Thursday the 26th. Mary will present the proposal to Mark Ables-Allison and ask for it to be put on the Executive Committee's agenda.

The next DHS Board meeting is on Sept 23rd at 4 PM. If the Executive Committee approves the proposal, it will be presented to the DHS Board. Mary will give an update on the TCC committee and present the proposal, as appropriate. If it is passed by DHS board, it will be presented to the County Board on September 28th.

Future Meeting Date

Next meeting **October 12th at 3 PM.**

Adjournment

Motion by Jeremy, second by Carla to adjourn at 4:10, motion carried.

Minutes respectfully submitted by Jenise Swartley on 8/30/21.

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August 24, 2021

Elizabeth Bader
Forward Horizons
PO Box 466
Ashland, WI 54806

Dear Ms. Bader:

I write this letter with great enthusiasm to support the efforts of Forward Horizons in obtaining 2 wheelchair accessible vehicles through the Wisconsin Department of Transportation's 5310 grant.

The Bayfield County Department of Human Services provides a variety of services to older adults and people with disabilities throughout the county. However, transportation is consistently a recognized need; additional vans and expanded service can help alleviate this service gap. If this grant application is successful and the vehicles are put into service, the potential exists for developing a contract with Forward Horizons for provision of specialized transportation services via the S. 85.21.

The Bayfield County Transportation Coordinating Committee will next meet on October 12, 2021. The Forward Horizons application will be added as an agenda item. The members will act on this request to be designated as a coordinator of transportation services for elderly and disabled persons for the purpose of becoming eligible for assistance under the federal Section 5310 Program.

Please do not hesitate to call upon me if I can be of assistance.

Sincerely,

Carrie Linder
Aging and Disability Section Manager
Bayfield County Department of Human Services