

**BAYFIELD COUNTY DEPARTMENT OF HUMAN SERVICES
AGING AND DISABILITY SERVICES ADVISORY COMMITTEE
Conference Room A remote via phone access**

**January 25, 2021
3:00 p.m.**

FINAL: Approved at May 17,
2021 ADAC Meeting.

**Committee Members Present
via Conference Call:**

Karen Anderson, Lynette Benzschawel, Richard Kemmer, Sam Ray, David Zepczyk

Committee Member Excused:

Committee Member Absent:

Red Cliff Elder Program Representative

Staff Present

via Conference Call:

Carrie Linder, Jane Cook

Call to Order and Introductions

Kemmer called the meeting to order at 3:00 p.m. and roll call was taken.

Discussion and Possible Action-Review of the December 7, 2020 Meeting Minutes

Motion by Anderson to approve the December 7, 2020 Minutes, second by Ray. Motion carried.

Discussion and Possible Action-Bayfield County 2021 Elder Abuse Application

Linder briefly reviewed the 2021 Elder Abuse Application (EADS). This is an annual application. Total funding amount for Bayfield County is \$9,900. Funding for each service category includes: Service coordination-\$3,000, In-home services-\$2,700, Adaptive equipment-\$2,000, Housing-\$400, Respite/adult day care-\$900, Training-\$900. Application information also includes department contact information, agency elder abuse program staff listing, Interdisciplinary Team (I-Team) Goals, Interdisciplinary Team contact information.

Motion by Zepczyk to approve the 2021 Elder Abuse Application as presented by Linder, second by Ray. Motion carried.

2020 Elder Nutrition Program End of Year Review

Every year GWAAR completes a nutrition assessment for the year. Linder highlighted some of the review items.

Benzschawel joined at 3:15 p.m.

Home Delivered Meal Routing Project

Linder noted that survey was completed by 70 participants; 60 individuals answered consistently. Twenty-five people noted that they would like their meal delivered between 11:00 a.m. and 2:00 p.m. Another question response noted that 46 of 60 participants felt the personal contact was important and 31 of 60 noted that this is the only daily contact they get. Another question response asked was if the number of meal deliveries per week was reduced, would a hot meal and a cold meal to reheat the next day be acceptable; 37 agreed and 10 disagreed.

Currently Southwestern Route has 47 stops and about 61 consumers receive meals. On the Northern Route there are 35 stops and about 41 consumers receive meals. Both routes are about 200 miles/day.

Advocacy Updates

Linder briefly discussed vaccinations for older adults. Vaccinations for older adults is open for pre-registration and she is working with the Health Department to identify vulnerable individuals who may not be able to sign up online or received this announcement electronically. This includes home delivered meal participants and other older adults with whom there is a working relationship within the Aging and Disability Services Unit.

Other (Program Updates and Informational Items)

- A. ADRC Updates – Linder noted staff are preparing for the long-term care functional screen certification. This is done every 2 years. This will be conducted on-line this year due to COVID-19.
- B. Outreach activities – Virtual Caregiver Conference 2020-2021 Series.
AARP Tax Aide 2020 Tax Season – the year of COVID-19 has required a significant change to the way free tax preparation will be offered. The Tax Aide Program will not be a walk-in site. Appointments are required and people will receive an appointment upon following contacting the AARP representative. Taxpayers can pick up the required envelope at various locations beginning February 1st.
- C. Staffing Update – One HDM driver ended employment and moved on to another full-time job. The position was filled by Robert Marx. Lucky to have a small group of substitute drivers who took turns delivering meals for 5 weeks. Thanks to Rose Bitzer, Tom Moran, Michael Mertes and Laurie Gucinski for their continued support.

Future Meeting Dates 2021

Next meeting: **May 17, 2021**

Adjournment

Motion by Ray to adjourn, second by Benzschawel. Motion carried.

Meeting adjourned at 3:56 p.m.

Minutes respectfully submitted by Jane M. Cook, Clerk III

01/26/2021