

**Bayfield County
Comprehensive Community Services (CCS)
Coordination Meeting
(Held Via Zoom)**

April 12, 2022

BCCS Members Present: Thomas Mittelstaedt, Sandra Notzke, Dale Irwin, Cecelia Webb, Tom Croteau, Lorna Gamble – Red Cliff CCS

Others Present: Jackie Campbell-WI Family Ties, Amy Polsin-WI Family Ties, Jessica Bigboy-WI Family Ties; Vanessa Sowl-Intern Ashland County; Elizabeth Skulan, Karlie Pierson, Andrea Yrjanainen-Ashland; Paige Crenshaw-Program Manager Ashland Homeless Center, Heather Gilbertson, Terry Barningham, Josh Gilbert, Colleen Grand, Georgia Tolliver, Val Levno

Call to order and Introductions: Mittelstaedt called the meeting to order at 12:30 p.m.

Roll Call: Roll call was taken.

Review: Mittelstaedt quickly summarized the Simplified Roberts Rules of Order documents included in the meeting packet.

Discussion and Possible Action: Election of Vice Chairperson

- There was some discussion regarding setting a meeting in April that coincides with County Board elections as the standard meeting date to elect officers for the CCS Committees.

Motion by Croteau, second by Webb to set April CCS meeting that coincides with county board elections as the meeting to elect officers to the CCS Committee. Motion passed.

Discussion and Possible Action: Review and Approval of the January 11, 2022, meeting minutes.

Motion by Irwin, second by Gamble to approve the January 11, 2022, CCS Coordination Committee meeting minutes as presented. Motion passed.

Discussion and Possible Action: Election of Chairperson and Vice Chairperson

- Nominations for Officers for the CCS Coordination Committee

Mittlestaedt called for nominations.

Croteau made a motion to nominate Webb for Chairperson and Gamble for Vice Chairperson.

No other nominations were made.

Motion by Croteau, second by Irwin to cast a unanimous vote for Webb as the CCS Chairperson and Gamble and the Vice Chairperson. Motions passed.

CCS Program Response to Committee Recommendations

- Levno thanked the Bayfield County CCS Coordination Committee for recommendations to the Bayfield County Comprehensive Community Services plan and policies updates. Recommendations were accepted as proposed.

Ashland Homeless Center Presentation:

- The homeless center is run by Northwest Wisconsin Community Services Agency (NWCSA).
- NWCSA programs include anti-poverty, food shelves, free tax filing services, and rapid re-housing.
- Paige Crenshaw is the Program Manager of the Homeless Shelter in Ashland. She has office hours Monday through Friday from 10:00 a.m. to 5:00 p.m.
- HMIS Highlights
 - 35 households served to date, including three persons fleeing domestic violence
 - 42 adults and 2 children served
 - Groups served: 56 Caucasians; 31 Native Americans; 13 individuals of mixed race
 - 29% male, 57% female, 14% transgender or non-conforming
 - 45% spent a night prior to the homeless shelter in a place not fit for human habitation
 - 48% have no income; 48% state they have chronic health conditions; 82% have health insurance; 16% are chronically homeless; 16% are veterans
- Shelter Updates and Services Overview
 - October 14, 2021, NWCSA closed on property
 - Repaired the heating system and deep cleaned rooms and shared areas
 - January 13, 2022, first 11 guests checked in
 - March 2022, opened to full capacity
 - Currently working on parking lot replacement; garden installation; and renovation of the two-story building just west of the main building.
- Referral Process for Emergency Shelter
 - Information needed to apply current living situation; if the applicant requires a multi-person or single space; and some form of identification.
 - Background Checks are completed on all applicants
 - Access to essential services and weekly case management is required
 - 21 units, with an additional 10units once expanded
 - 30-day stay, with extension possibilities
 - Call or email = pcrenshaw@northwest-csa.org / 715-292-6115

- Volunteers
 - Volunteers: on site daytime and overnight
 - Donations accepted
 - Can register on Facebook at @AshlandCommunityShelter

CCS State Satisfaction Survey

- Levno reported Administered Mental Health Statistical Improvement Program (MHSIP) survey issued October through December 2021 to participants.
 - Surveys provided to participants enrolled in CCS six months or more.
 - Survey response for Bayfield County: 81% adults; 67% youth; no families eligible
- Survey determines the following goals for 2022: Adults-Improving perspective of symptoms; Children-My child is better at handling daily life, gets along better with friends and other people.

Review Program Report

Enrollment: Bayfield CCS has had steady and substantial growth since November 2021.

Staffing:

- Bayfield CCS is currently advertising for an additional Service Facilitator position.

Provider Network:

- Brigid Ripley wants to provide equine-assisted learning services.
- Innovative Wisconsin's CCS Program Manager is providing 20 hours of direct service per week.
- North Country Independent Living now renamed IndiGO, has hired a third Certified Peer Specialist and additional staff to provide Individual Skill Development and Enhancement.

Marketing and Outreach:

- Croteau meets with law enforcement, the Bayfield County Sheriff's Office staff, treatment court and criminal justice in Bayfield County.
- Levno stated they connect with community provider meetings, CA:tCH, and Northwest Wisconsin Community Service Agency, Inc.

Children Services:

- Additional service providers are needed to work with children, on nights and weekends, when school is no in session.
- There have been increases in telehealth services, equine therapy, and art therapy.
- Working on increasing access to Parent Peer Specialists.

New Business

- None

Opportunity for Public Comment (Limit 3 minutes): None

Other (Informational Items):

- CCS Mentors are recruited through and hired by Lori Knapp Inc. (LKI). **Currently there are no mentors available.**
- Request for proposals were issues for the Management Information System (MIS). Six proposals were submitted and reviewed. The next step will be identifying when vendors will be invited to provide demonstrations of their system.
- The 2022 CCS Statewide meeting will be held August 16, 2022. It will be held virtually and there is no registration fee to attend. Agenda and information regarding registration will be available in May and distributed at that time.

Future Meeting Dates: Held via Zoom until further notice.

- July 12, 2022
- Oct 11, 2022
- Meetings held via Zoom at 12:30 pm

Motion to adjourn. Mittelstaedt adjourned the Comprehensive Community Services (CCS) Coordination Committee meeting at 1:46 p.m.

Minutes submitted by: Heather Gilbertson, Clerk III– Bayfield County

***Bayfield County and Ashland County
Comprehensive Community Services (CCS)
Regional Coordination Meeting
(Held Via Zoom)***

April 12, 2022

BCCS Members Present: Sandra Notzke, Dale Irwin, Cecelia Webb, Tom Croteau, Lorna Gamble – Red Cliff CCS

ACCS Members Present: Terry Barningham, Josh Gilbert, Colleen Grand, Georgia Tolliver

Members Excused: Jan Kupczyk

Members-At-Large: Thomas Mittelstaedt, Val Levno

Others Present: Jackie Campbell-WI Family Ties, Amy Polsin-WI Family Ties, Jessica Bigboy-WI Family Ties; Vanessa Sowl-Intern Ashland County; Elizabeth Skulan, Karlie Pierson, Andrea Yrjanainen-Ashland; Paige Crenshaw-Program Manager Ashland Homeless Center, Heather Gilbertson

Call to order and Introductions: Mittelstaedt called the meeting to order at 12:30 p.m.

Roll Call: Roll call was taken.

Review: Mittelstaedt quickly summarized the Simplified Roberts Rules of Order documents included in the meeting packet.

Discussion and Possible Action: Review and Approval of the January 11, 2022, meeting minutes.

Motion by Barningham, second by Grand to approve the January 11, 2022, Ashland County Local CCS Coordination Committee meeting minutes as presented. Motion passed.

Discussion and Possible Action: Election of Vice Chairperson

- There was some discussion regarding setting a meeting in April that coincides with County Board elections as the standard meeting date to elect officers for the CCS Committees.

Motion by Barningham, second by Grand to set Ashland County's April CCS meeting that coincides with county board elections as the meeting to elect officers to the CCS committee. Motion passed.

Motion by Croteau, second by Webb to set Bayfield County's April CCS meeting that coincides with county board elections as the meeting to elect officers to the CCS Committee. Motion passed.

- Nominations for Officers for the Ashland County Local CCS Coordination Committee

Mittlestaedt called for nominations.

Barningham made a motion to nominate Mittelstaedt for Ashland County CCS Chairperson and Grand as Vice Chairperson.

No other nominations were made.

Motion by Barningham, second by Gilbert to cast a unanimous vote for Mittelstaedt as the Ashland County CCS Chairperson and Grand as the Ashland County CCS Vice Chairperson. Motion passed.

Discussion and Possible Action: Review and Approval of the January 11, 2022, meeting minutes.

Motion by Irwin, second by Gamble to approve the January 11, 2022, Bayfield County Local CCS Coordination Committee meeting minutes as presented. Motion passed.

Discussion and Possible Action: Election of Chairperson and Vice Chairperson

- Nominations for Officers for the Bayfield County Local CCS Coordination Committee

Mittlestaedt called for nominations.

Croteau made a motion to nominate Webb for Chairperson and Gamble for Vice Chairperson.

No other nominations were made.

Motion by Croteau, second by Irwin to cast a unanimous vote for Webb as the Bayfield County CCS Chairperson and Gamble as the Vice Chairperson. Motions passed.

Discussion and Possible Action: Review and Approval of the January 11, 2022, Meeting Minutes.

Motion by Grand, second by Irwin to approve the January 11, 2022, Ashland/Bayfield Regional CCS Coordination Committee meeting minutes as presented. Motion passed.

CCS Program Response to Committee Recommendations

- Levno thanked the Bayfield County CCS Coordination Committee for recommendations to the Bayfield County Comprehensive Community Services plan and policies updates. Recommendations were accepted as proposed.

Ashland Homeless Center Presentation:

- The homeless center is run by Northwest Wisconsin Community Services Agency (NWCSA).
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CCS State Satisfaction Survey

- Levno reported Administered Mental Health Statistical Improvement Program (MHSIP) survey issued October through December 2021 to participants.
- Surveys provided to participants enrolled in CCS six months or more.

- Survey response for Ashland County: 39% adults; 100% youth; 71% for families (kids under 12).
- Survey response for Bayfield County: 81% adults; 67% youth; no families eligible
- Survey determines the following goals for 2022: Adults-Improving perspective of symptoms; Children-My child is better at handling daily life, gets along better with friends and other people; Family-Ashland County would like to improve in all areas to increase to state averages.

Review Program Report

Enrollment: Ashland CCS participants numbers remained about the same in the first quarter 2022. Bayfield CCS has had steady and substantial growth since November 2021.

Staffing:

- Ashland CCS has incorporated the duties of the Mental Health Professional into the Service Director position.
- Andrea Yrjanainen is a new CCS administrative assistant in Ashland.
- Bayfield CCS is currently advertising for an additional Service Facilitator position.

Provider Network:

- Brigid Ripley wants to provide equine-assisted learning services.
- Innovative Wisconsin's CCS Program Manager is providing 20 hours of direct service per week.
- North Country Independent Living now renamed IndiGO, has hired a third Certified Peer Specialist and additional staff to provide Individual Skill Development and Enhancement.

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New Business

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Opportunity for Public Comment (Limit 3 minutes): None

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Motion to adjourn. Mittelstaedt adjourned the regional and local Ashland and Bayfield County Comprehensive Community Services (CCS) Coordination Committee meetings at 1:46 p.m.

Minutes submitted by: Heather Gilbertson, Clerk III– Bayfield County