

**Minutes of the
Bayfield County Executive Committee Meeting
4:00pm, April 13, 2023**

Meeting was held Remotely through Microsoft Teams and in person in the Bayfield County Board Room, Washburn, WI

Members Present: Fred Strand, Dennis Pocernich, Brett Rondeau, Jeff Silbert, Jeremy Oswald, Mary Dougherty

Members Excused:

Others Present: Mark Abeles-Allison-County Administrator, Kristine Kavajecz-Human Resources Director, Kim Mattson-Accountant, Meagan Quaderer-Emergency Management Director, Liz Seefeldt-BRICK Director, Marty Milanowski (remote), Jason Bodine-Forestry & Parks Administrator, Gail Reha-Bookkeeper, Charly Ray, Kelly

Called to order at 4:00 p.m. by Rondeau.

Motion Pocernich, Strand to approve minutes of the March 9, 2023 Executive Committee Meeting. Motion Carried (6-0).

Public Comment: Meagan Quaderer reported on the current flooding situation in the county. Most damage was to gravel roadways. Hwy 13 is open. Waters have rescinded.

BRICK Presentation, Liz Seefeldt, Director: Handouts were provided (Brochure and Quarterly Newsletter). Four food pantries are operated, two in Bayfield County. In addition to food assistance, there is also a benevolence program that can provide some assistance for rent, utilities and homeless assistance. The benevolence program served 1000 persons in 2022. Serve an average of 882 persons per month through the food pantry. Eligibility guidelines apply. 21% of benevolence and 33% of food pantry services were provided to Bayfield County residents.

Landmark Conservancy / Brownstone Trail Property Memorandum of Understanding: Proposal is for Bayfield County to take ownership of a 4 acre parcel with the understanding that it would be leased to Landmark Conservancy, who will work with the county to secure funding and coordinate improvements to the parcel for shoreland restoration. The parcel would allow for access and development of the Brownstone Trail. The committee reviewed the proposed MOU between the county and Landmark Conservancy and discussed various items in the MOU.

Draft Land Housing Policy Resolution: Committee had a discussion about ideas to help municipalities enable housing development. A draft resolution was reviewed that would authorize the county to transfer designated parcels to municipalities at no cost for the purpose of housing development.

Grant Application Focus Topics: Additional topics suggested included: Nursing Home support, EMT Training support, Childcare support services, Invasive Species Control, Sharps

Disposal, Urban Sidewalks/walking, Run-off protection, Obesity, Mental Health, Foster Family Support. Housing, Highways, Technical assistance, Energy, Farm/Forestry

Financial Policies:

Lease Policy, GASB 87: In 2023, all technology based leases must be included as assets/liabilities. Mattson explained the new requirements.

Capital Improvement Policy: Proposal to increase the threshold to \$5,000.

Procurement Policy

Budget 2024 Planning: Committee members were asked for suggestions for the upcoming budget planning session.

Personnel Budget Amendments: The Personnel Committee recently recommended additional staffing authorization for dispatch, tourism and land records offices. A total of approximately \$80,000 of fund balance.

Motion Strand, Silbert to forward the Personnel Budget Amendment to the full county board with a recommendation to include the modification of the Tourism position to 75% for 2023. Motion Carried (6-0)

CORE Community Development Investment Grant for Food Pantry Addition, City of Bayfield: *Motion Silbert,*

Question was asked what the ethical responsibility is for Dougherty regarding action on this item. Dougherty indicated she will abstain from voting.

Oswald to approve the resolution and forward to the full county board for approval. Motion Carried. (6-0)

Annex HVAC Project Budget Amendment: Abeles-Allison reviewed a list of change orders related to this project. There may be a need to request some additional funding for the project.

Reports:

Pigeon Lake Camp:

Consolidated Dispatch Update

Financial Reports end of March 2023

Treasurer's Report, end of March 2023

Motion Pocernich, Dougherty to move into Closed Session pursuant to §19.85(1) (e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motion Carried (6-0)

Motion Oswald, Pocernich to return to open session. Motion Carried (6-0) Returned to open session at 5:53 pm.

Meeting adjourned at 5:53p.m.

Respectfully submitted by Kristine Kavajecz.