

Bayfield County Clerk

Lynn M. Divine, *County Clerk*

Kim Mattson, *Accountant*
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Jeran Delaine, *Deputy Clerk*
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Minutes of the:
Comprehensive Planning Committee Meeting
July 20, 2022 10:00 a.m.

Meeting Held in the Bayfield County Board Room, Courthouse, Washburn, WI
& Remotely

The meeting of the Comprehensive Planning Committee was called to order at 10:00 a.m. by *County Clerk* Lynn M. Divine.

Members Present: Steve Sandstrom, Mary Dougherty, Charly Ray, Jim Crandall, Ruth Hulstrom, Ben Dufford, Mike Mattmiller, Cole Rabska, Jake Benson, Kellie Pederson, Mark Abeles-Allison, Keith Koenning, Barb Thorpe, Jason Laumann, Emily Nelson, Megan Mader, Paige Terry, and Lynn Divine

Members Excused: Jason Bodine, Tribal Representative

Others Present: Bill Bussey-Chequamegon Chapter of Citizens' Climate Lobby, Bruce Moore-Chequamegon Chapter of Citizens' Climate Lobby, Robert Schlack-Chequamegon Chapter of Citizens' Climate Lobby

2. **Welcome and Opening Remarks:** Abeles-Allison thanked all for their participation and attendance.
3. **Introductions:** Introductions of the attendees were as follows:

Lynn Divine – Bayfield County Clerk, previous experience as Town of Barksdale Clerk for 12 years and participation in comprehensive planning process 10 years prior

Steve Sandstrom – County Board Supervisor District 1, Master's Degree in Comprehensive Planning

Keith Koenning – Citizen Member from the Town of Clover, previous experience on the Comprehensive Plan Committee in 2000-2001

Barb Thorpe – Citizen Committee Member

Kellie Pederson – UW Extension Community Development Outreach Specialist

Cole Rabska – Executive Director Bayfield County Economic Development Corporation

Ben Dufford – Bayfield County Conservationist, Land & Water Conservation Department

Jim Crandall – County Supervisor District 12

Jake Benson – Bayfield County Highway Department Patrol Superintendent, Highway Department Designee

Ruth Hulstrom – Planning & Zoning Director

Mary Dougherty – County Board Supervisor District 2

Charly Ray – County Board Supervisor District 4

Mark Abeles-Allison – Bayfield County Administrator

Megan Mader – Northwest Regional Planning Commission

Emily Nelson – Northwest Regional Planning Commission

Jason Laumann – Deputy Director Northwest Regional Planning Commission

4. **Plan and Purpose:** Laumann reviewed the plan and purpose of the committee.

5. **Election of Chair and Vice-Chair:**

Motion by Crandall, seconded by Pederson to nominate Steve Sandstrom for Chairman. Divine asked twice for other nominations, no other nominations were given. Motion carried.

Motion by Ray, seconded by Dufford to nominate Jim Crandall as Vice-Chair. Divine asked twice for other nominations, no other nominations were given. Motion carried.

6. **Overview of the Comprehensive Plan Update Process, Including Workflow, Timeline, Key Benchmarks, Roles & Responsibilities:** Laumann gave a presentation that reviewed the comprehensive plan update process as well as the comprehensive plan process timeline and the roles and responsibilities of the committee. Discussion regarding the authority of the comprehensive plan.

7. **Establishment of Working Groups:**

Pederson asked that the virtual attendees be introduced to the committee. Introductions of virtual attendees were as follows:

Bill Bussey – Town of Bayfield, former County Board member and member of the Chequamegon Chapter of Citizens’ Climate Lobby

Mike Mattmiller – United States Forest Service Designee

Bruce Moore – Member of the Chequamegon Chapter of Citizens’ Climate Lobby

Robert Schlack – Town of Bayfield, member of the Chequamegon Chapter of Citizens’ Climate Lobby

Sandstrom stated that an email would be sent out to the committee members asking for input regarding which work groups everyone would be interested in, and the establishment of the work groups would take place at the next meeting. Discussion regarding the organization of the working groups.

8. **Proposed Meeting Structure and Format:** The committee reviewed the meeting structure and format for future meetings. Abeles-Allison clarified that all meetings will be recorded, and minutes will be taken at the same time.

9. **Group Task 1: Roundtable Discussion about Current, Ongoing, and Anticipated Issues and Concerns in Bayfield County:** Laumann asked for committee input for topics to be included in the planning process. The following topics were discussed by the committee:

- a) Trails
- b) Food Security
- c) Impacts of Tourism
- d) Limited Affordable Housing
- e) Workforce Shortage
- f) Cooperation between communities/counties
- g) Economic Impact of Short-Term Rentals
- h) Aging Community

10. **Discussion Regarding Public Participation Planning and how to Encourage:** Discussion took place regarding encouraging public participation in the comprehensive planning process. Thorpe expressed concern regarding the accessibility of committee documents to the public. Abeles-Allison stated that documents would be included in an accessible PDF format on the Comprehensive Planning Committee page of the website.

11. Resources: Laumann and Abeles-Allison reviewed the comprehensive planning resources that are available to the committee.

12. Public Comment: Bill Bussey, Town of Bayfield, spoke on behalf of the Chequamegon Chapter of the Citizens' Climate Lobby regarding climate change and the impact it would have on the county. Bussey commended Bayfield County on its efforts towards transitioning to clean energy and stated this issue should be present in the comprehensive plan.

13. Next Meeting: August 17, 2022 at 10:00 AM, County Board Room

14. Adjournment:

There being no further business to come before the Bayfield County Comprehensive Planning Committee, *Chairman* Sandstrom adjourned the meeting at 11:48 a.m.

Respectfully submitted,

LYNN M. DIVINE
Bayfield County Clerk
LMD/pat