

**BAYFIELD COUNTY HUMAN SERVICES BOARD MEETING**

**EOC**

**July 22, 2021**

**Approved at the August  
BCDHS meeting**

**Board Members Present:** Marty Milanowski, David Zepczyk, Lona Schmidt, Jeremy Oswald, Larry Fickbohm, Jim Crandall, Mark Ludeking by Teams

**Board Members Not Present:** Stephanie Defoe Haskins, Susan Rosa

**Others Present:** Elizabeth Skulan, Carrie Linder, Stephanie Eder, Mary Anich, Jeanine Spuhler by Teams, Heather Gilbertson, Chris Bierl and Natalie Fellows

**Call to Order and Introductions**

Crandall called the meeting to order at 4:01 p.m.

**Opportunity for Public Comment**

None

(Limit 3 minutes please.)

No Public Comment

**Discussion and Possible Action** – Review of the June 24, 2021, meeting minutes

Motion by Milanowski, second by Schmidt to approve the June 24, 2021, meeting minutes as presented. Motion passed.

**Program Presentation** – A Day in the Life of a Comprehensive Community Services (CCS) Facilitator, CCS Service Facilitators Chris Beirl and Natali Fellows

- CCS is a program that helps individuals of all ages live their best life by providing supports that address their needs related to mental health and substance use.
- The CCS program currently has 27 participants and there are currently four additional referrals. The program continues to grow.
- The referral, screening and intake process can take up to 30 days to complete.
- Supports include case management, communication skills training, medication management, physical health monitoring and education, therapy, and substance use treatment.
- CCS is a short-term program where participants identify goals they want to achieve. CCS is a rehabilitative program.
- The program is a collaborative effort between the participant, staff, and providers; the comprehensive assessment assists participants identity goals.
- The Functional Screen determines functional eligibility for the program. Individuals must be enrolled in Medicaid to be financially eligible.
- An initial immediate plan can be done to offer supports right away in the case of an emergency.
- Contact with a participant can be daily, weekly, or on other intervals based on the participant's need. Contacts are primarily in person.
- Participants must have contact with their service facilitator at least once every three months to remain in the program.

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**Monthly Section Reports**

**Support Services – Stephanie Eder**

- Finished hanging window vinyl clings which provide privacy, decreases window glare, and offers more natural light into some offices.
- Worked on compiling data for the DHS 2020 Annual Report.
- Working on the Wisconsin Medicaid Cost Reporting (WIMCR).
- Working on the DHS 2022 Budget.

**Family Services – Mary Anich**

- Preparing for training on the Youth Assessment Screening Instrument (YASI) for the Youth Justice Program.
- Attended a six-week course to prepare for a shift of delivery in Child Welfare Services.
- A complex youth is still waiting to be accepted into a secured placement program.
- Accepted the resignation of Isabel Gregersen, one of the Behavioral Health Social Workers.
- Family Service is actively hiring for: a Youth Justice Social Worker and a Behavioral Health Social Worker.

**Economic Support – Jeanine Spuhler**

- A new program called, “The Summer Fill Program 2021” was introduced. This is a locally administered program that proactively assists bulk fuel customers. Payments may be made for \$1,000 for fuel oil and \$1,300 for propane, even if the payment results in a credit balance on the account.
- Emergency Assistance FoodShare Benefits were issued last week for eligible clients for July. A state waiver must be approved at the Federal level each month to issue emergency benefits due to the public health emergency.
- Andrea Fisk completed the enhanced new worker training required by the state.
- The Department of Children and Families is concerned about the downward trend in the number of families using the childcare program. They are considering additional budget provisions that might increase usage of the program.

**Aging & Disability Services – Carrie Linder**

- Brynna Watters-Moffatt filled the position left vacant when JoAnn Paraventi retired June 30, 2021. Brynna is doing a fantastic job.
- Accepted the resignation of Kristin Opperman, Youth Service Coordinator. Her last day will be August 13, 2021.
- Hayley Weyers has accepted the position of Youth Service Coordinator. Currently Weyers is providing contracted services as a case manager for Bayfield County for Children’s Long Term Care through Forward Horizons.
- Actively looking for another contracted case worker for case management to replace Weyers.
- Currently working on the 2022 budget.
- The Barnes Congregate Meal Site began serving meals again on July 12, 2021. We Port Wing will begin serving meals by the end of August.
- The ADRC will have a booth at the Bayfield County Fair with outreach materials for residents.

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**Comprehensive Community Services (CCS) – Tom Croteau**

- The CCS program currently has 27 participants and four referrals. The program continues to grow.
- CCS staff participated in weekly group meetings at the Behavioral Health Unit at Memorial Medical Center to provide outreach.
- Two CCS providers are actively hiring.
- Croteau is meeting monthly with Northland Counseling to develop more clinical oversight of the Community Support Program. Currently there are eight participants.
- Accepted the resignation of Natalie Fellows, her last day is August 12, 2021. Fellows is going back to school to complete her Master's in criminal psychology.

**Monthly Reports**

Monthly Financial and Training reports were reviewed and placed on file.

**Review Additional Written Comment 2022 DHS Budget** – The budget input letter from the Center Against Sexual and Domestic Abuse (CASDA) was received after the Board meeting held on June 24, 2021. CASDA requested continued funding in 2022 to offset operating costs.

**Discussion and Possible Action – Review and Approval of the DHS 2020 Annual Report**

The DSH 2020 Annual Report was provided for review in the packet. Additional charts and graphs were provided at the meeting that will also be inserted into the report. Since Tribes don't have the ability to levy taxes, counties pay for the out of home placements. The number of out of home placements made by the Red Cliff Tribal Court have been increasing, while county placements have been decreasing. This information is included in the additional graphs. Skulan noted the number of individual and/or households served increased in almost every area due to COVID except some program areas in Aging & Disability (A & D) Services. In A & D, there were instances when numbers decreased because programs were discontinued during the pandemic.

Motion by Milanowski, second by Fickbohm to approve the DHS 2020 Annual Report. Motion passed.
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**High-Cost Pool Fund for Tribal Court Placements and Tribal Subsidized Guardianship Award Letter** – Bayfield County was awarded \$31,824.17 in High-Cost Pool Funds for Tribal Court Placements. This represented 5% of the total of funds available statewide of \$642,500.00.

**Other (Informational Items)**

- A. **Reminder August 19, 2021, meeting is a week early due to County 2022 Budget Deadlines**

**Future Meetings**

- A. August 19, 2021
- B. September 23, 2021
- C. October 28, 2021

**Adjournment at 5:18 p.m.**

Submitted by Heather Gilbertson, Clerk II