

**Minutes of the
Bayfield County Executive Committee Meeting
4:00pm, September 29, 2022**

**Meeting was held Remotely through Microsoft Teams and in person in the
Bayfield County Board Room, Washburn, WI**

Members Present: Jeff Silbert, Fred Strand, Jeremy Oswald (remote), Mary Dougherty, Dennis Pocernich,

Members Excused: Brett Rondeau

Others Present: Mark Abeles-Allison-County Administrator, Kristine Kavajecz-Human Resources Director, Marty Milanowski, Kim Mattson-Accountant (remote), John Rautio, Charly Ray, Steve Sandstrom, Sara Wartman-Health Director (remote), Madelaine Rekemeyer, Jim Crandall, Val Dietrich (remote), Larry Fickbohm

Called to order at 4:00 p.m. by Pocernich. Oswald is Vice-Chair, but because participating remotely, Pocernich was asked to act as Chairman for this meeting.

Approval of Minutes of September 27, 2022: *Motion Strand, Silbert to approve minutes of the September 27, 2022 Executive Committee meeting. Motion carried (5-0),*

Public Comment: None Received

2023 Budget

Suggestion was made by Ray to add temporary staff person to assist with Comprehensive Planning, Zoning Code Re-write and projects related to the Federal Funding/projects.

- a. Fund/Department Budget Review: Abeles-Allison provided a brief review of each department and explained the primary items impacting the expenditure increases in each. Question was asked why carbon offset revenues are not included in the budget.
- b. County Personnel and Benefit Overview: Details were reviewed.
- c. Personnel Position Review

2023 Budget Changes: The budget changes spreadsheet that was compiled during the budget meetings was reviewed, including:

- Suggestion to eliminate the pavilion from Capital Improvements (\$15,000).
- Wartman explained that AODA related costs were divided out in the Health Department Budget to better help track these costs rather than having the costs in the general public health budget.

- Opioid settlement revenues have not been budgeted.
- Clerk of Court Jury costs increase by \$9,000.
- Increase .75fte District Attorney Clerk to 1.0fte
- Veteran Service staff increase to .75fte.
- Convert contract Weed Cooperative position to County position possible health insurance cost. Wage cost was already budgeted as a contractual expense.
- Visitor Center \$9,000 conditional upon ability to use the center.
- Eliminate cost for automating budget
- Additional cost for board room audio upgrades
- Forestry Contract for CFI Plot Inventory
- Forestry American Forestry Grant Donation
- Part-time highway assistance, reduction of original hours budgeted
- Reduction of highway fund balance needed as a result of occasional hours reduction
- UW extension Youth Building removed from the budget
- Split the CNG Compressor and gas pump costs between Motor Pool and Squad Fleet funds.

2023 Budget and Levy and Recommendation to Full Board on October 25, 2022: Motion Dougherty, Strand to send the proposed budget with changes to the full county board for approval.

Comment from Silbert that the auditors reported that Bayfield County is in good financial shape with very few deficiencies.

Motion Carried (5-0)

Meeting adjourned at 5:50p.m.

Respectfully submitted by Kristine Kavajecz.