



ADMINISTRATIVE OFFICE

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A proud partner of the  American Job Center network

Our Mission: To strengthen the economy of Northwest Wisconsin by providing effective and efficient workforce development services to businesses and workers.

CEP, INC. BOARD OF DIRECTOR'S MEETING

WEDNESDAY – DECEMBER 15, 2021 - 10:30 A.M.

CEP, INC. JOB CENTER LOCATED AT 422 3RD STREET WEST – ASHLAND, WI & VIA TELECONFERENCE

<https://us02web.zoom.us/j/2068302295?pwd=L3VKMktRVjB6dTlscIRrMEdCVDhBUT09>

One tap mobile: +1 312 626 6799 Meeting ID: 206 830 2295 Passcode: 54806

CEP, INC. BOARD OF DIRECTOR'S AGENDA

1. Call Meeting to Order
2. Welcome & Introduction of Guests
3. Roll Call & Report of Public Meeting Notice
4. Pledge of Allegiance
5. Review/Approve 11/17/2021, CEP Board Meeting Minutes
6. Mission Statement – *Larry Fickbohm*
7. Client Success Story - *Jeff Muse*
8. Executive Director's Report - *Jeff Muse*
9. Regional Employment Report – *Jeff Muse*
10. CEP WIOA Job Center & Program Updates - *Jeff Muse*
11. Discuss PY20 Fiscal Audit Results - *Jeff Muse*
12. Action Item: Review & Approve Employee Handbook Policy Change - *Jeff Muse*
13. Action Item: Review & Approve Financial Procedure's Manual Policy Change - *Jeff Muse*
14. Action Item: Review & Approve PY21/22 WIOA Final Budget (*pending*) - *Jeff Muse*
15. Review PY20/21 WIOA Quarterly Performance Update - *Jeff Muse*
16. State & Federal Updates - *Jeff Muse*
17. Comments & Announcements - *All*
18. Next Meeting Date & Location – Wednesday, January 20th or at the call of the Chair.
19. Adjournment

The Board reserves the right to take appropriate action on any item timely noticed on this agenda.

The Board requests the presence of Jeff Muse, Jennifer Decker & Mary Zinnecker

NORTHWEST WISCONSIN CEP

Strengthening our region, one person, one business, one job at a time.