



Health Department  
Ashburn, WI 54891  
715-373-6109

FOR OFFICE USE ONLY
LICENSE NO:
DATE ISSUED:
EXIPRES:
FEE(S) PAID:

# LODGING AND RECREATIONAL FACILITY LICENSE APPLICATION

Please mail the completed application and fee(s), check or money order payable to BCHD, to the address listed at the top of the application.

ESTABLISHMENT NAME	COUNTY	BUSINESS PHONE: ( ) -	
ESTABLISHMENT ADDRESS STREET	CITY	STATE	ZIP
LEGAL LICENSEE (name of sole proprietor, partnership, LLC, LLP, or Inc.)	EMAIL ADDRESS	BUSINESS PHONE: ( ) -	
LEGAL LICENSEE ADDRESS STREET	CITY	STATE	ZIP
NAME OF AGENT FOR THE CORPORATION / OPERATOR (if applicable)	INTENDED DATE OF OPENING FOR BUSINESS*		
NAME OF FORMER BUSINESS (if applicable)	NAME OF FORMER OPERATOR (if applicable)	TAX ID NO.	

Check appropriate category for each of the following section(s):

LODGING <a href="#">ATCP 72 Hotels, Motels &amp; Tourist Rooming Houses</a> <a href="#">ATCP 73 Bed &amp; Breakfast Establishments</a>	FEE AMOUNT
<input type="checkbox"/> 1-4 Units (Tourist Rooming House) \$425.00 (\$150.00 License fee + \$275.00 Pre-inspection fee)	
<input type="checkbox"/> 5-30 Units \$705.50 (\$225.50 License fee + \$480.00 Pre-inspection fee)	
<input type="checkbox"/> 31-99 Units \$973.00 (\$308.00 License fee + \$665.00 Pre-inspection fee)	
<input type="checkbox"/> 100-199 Units \$1185.50 (\$390.50 License fee + \$795.00 Pre-inspection fee)	
<input type="checkbox"/> 200+ Units \$1724.00 (\$539.00 License fee + \$1185.00 Pre-inspection fee)	
<input type="checkbox"/> Bed & Breakfast (8 Or Less) \$425.00 (\$150.00 License fee + \$275.00 Preinspection fee)	

**Lodging Facility** – Does the facility have a restaurant for tourists, transients or guests on the premises?  Yes  No

CAMPGROUNDS <a href="#">ATCP 79: Campgrounds</a>	FEE AMOUNT
<input type="checkbox"/> Campground (1-10 Sites) \$492.50 (\$192.50 License fee + \$300.00 Pre-inspection fee)	
<input type="checkbox"/> Campground (11-25) \$612.50 (\$232.50 License fee + \$380.00 Pre-inspection fee)	
<input type="checkbox"/> Campground (26-50 Sites) \$840.00 (\$275.00 License fee + \$565.00 Pre-inspection fee)	
<input type="checkbox"/> Campground (51-100 Sites) \$1005.00 (\$305.00 License fee + \$700.00 Pre-inspection fee)	
<input type="checkbox"/> Campground (101-199 Sites) \$1185.00 (\$355.00 License fee + \$830.00 Pre-inspection fee)	
<input type="checkbox"/> Campground (200+ Sites) \$1416.00 (\$451.00 License fee + \$965.00 Pre-inspection fee)	

**Campground Facility** – Does the facility have a restaurant or food service for patrons?  Yes  No

Layout and plan review **MUST** be submitted with application for new and remodeled camps.

## RECREATIONAL & EDUCATIONAL CAMP [ATCP 78 Recreational and Educational Camps](#)

\$1155.50 (\$555.50 License fee + \$600.00 Pre-inspection fee)

**Total Capacity of Camp (maximum number of persons accommodated at one time):** \_\_\_\_\_

## \* SWIMMING POOL (Per pool) [ATCP 76 Safety, Maintenance and Operation of Public Swimming Pools](#)

\$440.00 (\$215.00 License fee + \$225.00 Pre-inspection fee)

**Type of pool (check appropriate box and indicate the number of each type of pool on property on the line):**

<input type="checkbox"/> Cold Soak (below 72°F)	<input type="checkbox"/> Experimental	<input type="checkbox"/> Therapy
<input type="checkbox"/> Combination	<input type="checkbox"/> Lap	<input type="checkbox"/> Wading
<input type="checkbox"/> Diving	<input type="checkbox"/> Mobile	<input type="checkbox"/> Whirlpool
<input type="checkbox"/> Exercise	<input type="checkbox"/> Swimming	

\* WATER ATTRACTION (Per attraction)

\$350.00 (\$175.00 License fee + \$175.00 Pre-inspection fee)

**Type of water attraction (check appropriate box and indicate the number of each type of pool on property on the line):**

Activity  Vortex

Interactive Play Attractions  Wave

Leisure River  Whirlpool

Vanishing Edge

**\* WATER ATTRACTION (With up to 2 Pool Slides/ Waterslides per Basin)**

Note: This section includes any pool with a slide that is not defined as a children’s slide per ATCP 76.04(8).

Water Attraction (with up to 2 pool slides/ waterslides per basin) \$500.00 (\$250.00 License fee + \$250.00 Pre-inspection fee)

Per Waterslide or Pool Slide (in excess of 2 per basin) \$300.00 (\$150.00 License fee + \$150.00 Pre-inspection fee)

**\*Department of Safety and Professional Services plan of approval required for new/ altered/ modified pools or water attractions.**

**Check the appropriate box indicating when the business is in operation:**  Year-Round  Winter  Summer

**\*Rush Fee: A one-time \$50 rush fee will be charged for Inspections requested within 7 business days.** However, depending on scheduling, staff may not be able to accommodate all RUSH requests.

**TOTAL AMOUNT ENCLOSED: \$** \_\_\_\_\_

Your signature below will acknowledge that you have received a copy of the code or information as to where to obtain a copy of the code and will comply with all applicable Wisconsin Administrative Code(s). Personally identifiable information you provide may be used for purposes other than that for which it was collected (Wis. Stat. §15.04 (1)(m)).

<b>SIGNATURE – APPLICANT</b>	<b>DATE SIGNED</b>

Wis. Stat. § 97.67 (5) and 97.605 (1)(c) “No license may be issued until all applicable fees have been paid.”

Wis. Stat. § 97.67 (1) “No person...who has not been issued a license under this section may conduct, maintain, manage or operate a campground and camping resort, recreational camp and educational camp or public swimming pool, as defined by department rule.”

Wis. Stat. § 97.605 (1)(a) “No person may conduct, maintain, manage or operate a hotel, restaurant, temporary restaurant, tourist rooming house, vending machine commissary or vending machine if the person has not been issued an annual license by the department or by a local health department that is granted agent status under s. 97.615 (2).”

Within **30 days** after receiving a complete application for a license, the department or its agent shall either approve the application and issue a license or deny the application. If the application for a license is denied, the department or its agent shall give the applicant reasons, in writing, for the denial.

**A license shall not be issued to an operator without prior inspection.**

Bayfield County Health Department issues permits on behalf of the State of Wisconsin Department of Agriculture Trade and Consumer Protection under ATCP 74. Additional local and county permits may be necessary. Check with your local municipality and Bayfield County Planning and Zoning for local permit requirements.

*This institution is an equal opportunity employer.*